

Town and County of Nantucket
Board of Selectmen • County Commissioners

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C. Elizabeth Gibson
Town & County Manager

*AGENDA FOR THE MEETING OF THE
COUNTY COMMISSIONERS
JANUARY 27, 2016 - 6:00 PM
PUBLIC SAFETY FACILITY COMMUNITY ROOM
4 FAIRGROUNDS ROAD
NANTUCKET, MASSACHUSETTS*

I. CALL TO ORDER

II. ANNOUNCEMENTS

1. The County Commission Meeting is Being Video/Audio Recorded.

*III. PUBLIC COMMENT**

*IV. NEW BUSINESS**

V. APPROVAL OF MINUTES, WARRANTS AND PENDING CONTRACTS

1. Approval of Minutes of December 16, 2015 at 6:00 PM; January 6, 2016 at 6:00 PM.
2. Approval of Payroll and Treasury Warrants for January, 2016.

VI. OFFICIAL BUSINESS

1. Adoption of FY 2017 County Budget.

VII. COMMISSIONERS REPORTS/COMMENTS

VIII. ADJOURNMENT

** Identified on Agenda Protocol Sheet.*

County Commission Agenda Protocol:

- **Roberts Rules.** *The County Commission follows Roberts Rules of Order to govern its meetings as per the Town Code and Charter.*
- **Public Comment.** *Public Comment is for bringing matters of public interest to the attention of the Commission. The Commission welcomes concise statements on matters that are within the purview of the County Commission. At the Commission's discretion, matters raised under Public Comment may be directed to County Administration or may be placed on a future agenda, allowing all viewpoints to be represented before the Commission takes action. Except in emergencies, the Commission will not normally take any other action on Public Comment. Any personal remarks or interrogation or any matter that appears on the regular agenda are not appropriate for Public Comment.*
- **New Business:** *For topics not reasonably anticipated 48 hours in advance of the meeting.*
- **Public Participation.** *The Commission welcomes valuable input from the public at appropriate times during the meeting with recognition by the Chair. For appropriate agenda items, the Chair will introduce the item and take public input. Individual Commissioners may have questions on the clarity of information presented. The Commission will hear any staff input and then deliberate on a course of action.*
- **Commissioner Report and Comment.** *Individual Commissioners may have matters to bring to the attention of the Commission. If the matter contemplates action by the Commission, Commissioners will consult with the Chair and/or County Manager in advance and provide any needed information by the Thursday before the meeting. Otherwise, except in emergencies, the Commission will not normally take action on Commissioner Comment.*

FY 17 Nantucket County Budget

**Presentation to the County Commissioners
January 27, 2016**

County Agencies

- **County Administration**
- **Registry of Deeds**
 - **Administration**
 - **Deeds Excise**

County Revenue Sources

- **Town Assessment**
- **Deeds Excise Revenue**
- **Recording Fees**
- **Corrections Deeds Excise (Public Safety Facility)**
- **Registry of Deeds Excise Fund Balance**
- **County Fund Balance**

FY 2017 Projected Revenue

- Town Assessment: *\$170,201*
- Deeds Excise Receipts: *\$371,875*
 - County Admin: *\$223,125*
 - Registry of Deeds: *\$148,750*
- Recording Fees: *\$171,500*
- Corrections Deeds Excise: *\$250,000*
- Registry of Deeds Excise Fund Balance: *\$32,815*
- *County Fund Balance: \$250,000*

- **TOTAL PROJECTED REVENUE: *\$1,246,391***

County Funding Requirement (also known as “maintenance of effort”)

- By law, the County must provide a certain amount of NON-deeds excise revenue to the Registry
- The amount increases by 2½% per year
- FY 17 county funding requirement:
 - Registry: *\$305,862*

FY 17 Projected Expenses

- **County Administration -- \$508,964**
 - No employees
 - Main expenses are legal and professional services
- **Registry of Deeds -- \$487,427**
 - 3 full-time employees
 - Administrative expenses
 - Deeds Excise/special projects
- **Public Safety Facility Debt Service -- \$250,000**

- **TOTAL PROJECTED EXPENSES: \$1,246,391**

Comparison with FY 16 Budget

FY 2017

- *County Admin*
 - ***\$508,964***
- *Registry of Deeds*
 - *Payroll = \$361,457*
 - *Operating Expenses = \$42,000*
 - ***Total = \$403,457***
 - *Deeds Excise Payroll = \$0*
 - *Deeds Excise Expenses = \$83,970*
 - ***Deeds Excise Total = \$83,970***
- ***TOTAL REGISTRY OF DEEDS BUDGET = \$487,427***
- *Public Safety Facility Debt Service*
 - *250,000*
- ***TOTAL COUNTY BUDGET = \$1,246,391***

FY 2016

- *County Admin*
 - ***\$243,296***
- *Registry of Deeds*
 - *Payroll = \$346,536*
 - *Operating Expenses = \$42,000*
 - ***Total = \$388,536***
 - *Deeds Excise Payroll = \$0*
 - *Deeds Excise Expenses = \$108,384*
 - ***Deeds Excise Total = \$108,384***
- ***TOTAL REGISTRY OF DEEDS BUDGET = \$ 496,919***
- *Public Safety Facility Debt Service*
 - *250,000*
- ***TOTAL COUNTY BUDGET = \$981,468***

Next Steps

- **County Commissioners adopt the budget at meeting of January 27, 2016**
- **Nantucket County Review Committee (Finance Committee) reviews and/or adopts the budget at meeting of January 28, 2016**