



## MEETING POSTING

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### TOWN OF NANTUCKET

Pursuant to MGL Chapter 30A, § 18-25

All meeting **notices and agenda** must be filed and time stamped with the Town Clerk's Office and posted at least 48 hours prior to the meeting (excluding Saturdays, Sundays and Holidays)

<b>Committee/Board/s</b>	<b>Nantucket Planning &amp; Economic Development Commission</b>
<b>Day, Date, and Time</b>	<b>Monday, August 8, 2016, at 5:30pm</b>
<b>Location / Address</b>	<b>4 Fairgrounds Road, Nantucket, MA Training Room</b>  □
<b>Signature of Chair or Authorized Person</b>	<b>Mike Burns, Transportation Planner</b>

**WARNING: IF THERE IS NO QUORUM OF MEMBERS PRESENT, OR IF MEETING POSTING IS NOT IN COMPLIANCE WITH THE OML STATUTE, NO MEETING MAY BE HELD!**

## NP&EDC

### AGENDA

[www.nantucket-ma.gov](http://www.nantucket-ma.gov)

Please list below the topics the chair reasonably anticipates will be discussed at the meeting

- I. Call to Order:
- II. Establishment of Quorum:
- III. Approval of Agenda:
- IV. Approval of Minutes:
- V. Public Comment:
- VI. Action / Discussion Items:

Pages 3 - 11

Pages 12 - 15

A. PLUS agreement update

Pages 16 - 18

B. South Eastern Economic Development (SEED) Corporation and Cape Cod Five Cents Savings Bank – Business workshops for entrepreneurs

Pages 19 - 24

C. Housing Production Plan – contract with Edward Marchant

Pages 25 - 26

D. NRTA – review potential revenue sources for existing and expanded service

Pages 27 - 34

E. Old South Road Corridor Study – Review draft study area and scope

VII. Other Business:

VIII. Adjournment

**COMMISSIONERS:** Nat Lowell (Chair), Andrew Bennett (Vice Chair), Kara Buzanoski, Jack Gardner, Matt Fee, Wendy Hudson, Bert Johnson, Leslie B. Johnson, Joe Marcklinger, Barry Rector, John Trudell, and Linda Williams

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**MINUTES**

**Monday, June 20, 2016**

PSF, 4 Fairgrounds Road, Training Room – 6:00 p.m.

**Purpose: Regular Meeting:**

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**STAFF IN ATTENDANCE:** Mike Burns, Transportation Planner; Eleanor Antonietti, Zoning Administrator

**ATTENDING MEMBERS:** Nat Lowell, Chairman; Andrew Bennett; Kara Buzanoski; Matt Fee; Jack Gardner; Wendy Hudson; Bert Johnson; Barry Rector (arrives 18H29); John Trudell.

**ABSENT:** Leslie Johnson; Joe Marcklinger; Linda Williams

**BY PHONE:** Gabe Sherman (Mass DOT)

**Public present:** Lauren Sinatra

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**I. Call to Order:**

The meeting was called to order at 6:05 pm

**II. Establishment of Quorum:**

Chairman Lowell declared a quorum was present.

**III. Approval of Agenda:**

Adopted by UNANIMOUS consent.

**IV. APPROVAL OF MINUTES:**

The **MOTION** was made by Chairman Lowell and seconded that the NP&EDC does hereby vote to approve the NP&EDC minutes for June 6, 2016, as submitted.

The vote was **UNANIMOUS**.

**V. PUBLIC COMMENTS:**

**NONE**

**VI. Action / Discussion Items:**

**A. FFY 2016-2019 TIP Amendment – Add funds to FFY 2016 and 2017 for the In-Town Bike Path**

**BURNS** Staff requesting authorization the release of this TIP amendment for public review and to advertize public notice with public hearing scheduled for next meeting on July 18<sup>th</sup> and the amendment would become effective on July 25<sup>th</sup>.

**LOWELL** This relates to the bids.

**BURNS** There were corrections to bidding documents. Bids were rejected because prices were so inflated. There may be funding that is not utilized but it won't require TIP amendments. State will reallocate and these would be unobligated funds. At least we are covered.

**GARDNER** This is a very expensive bike path  
**BURNS** \$3.7 is probably most expensive per mile. Damage awards are already financed. This is just construction.

**The MOTION was made** by Bert Johnson and seconded that **NPEDC approves the proposed** amended public review schedule as presented by Mike Burns.  
The vote was **UNANIMOUS**.

**FEE** The culverts under there cannot be shut during storm. BOS had concerns given tides in recent big storms.  
**BUZANOSKI** Culverts will be another contract.  
**LOWELL** You want tidal gates.  
**BUZANOSKI** We are having a consultant take a look

#### **B. FFY 2017-2021 TIP – approve public review schedule**

**BURNS** See item #2 on PAGE 37 of the Packet for a summary of where we are on timeline. The point is to authorize the public review schedule for the TIP. Start June 23 and there will be a meeting on July 18 at which time public comment will be given, and then action requested for the NPEDC to approve it. It would become effective at the end of the public review schedule on July 25<sup>th</sup>. You are familiar with projects in TIP. There are some updates in handouts. Public notice will have funding that is being flexed over to NRTA for 2 bus replacements in 2017 and funding for in-town bikepath for 2017 and Surfside / Bartlett Rd roundabout for 2019-20.

**LOWELL** So you expect the full bike path project to be done by 2017?

**BURNS** The in-town bike path is separate from this.

**LOWELL** Seems that the in-town bike path will go into 2018. The Bartlett/Surfside roundabout is next one up.

**BURNS** Yes and that still has to be advanced through the district. Paperwork has been submitted. We are meeting with District 5 to get roundabout project initiated. We have done preliminary traffic studies and conceptual plans, and right of way has been acquired with layout plans but the engineering of the intersection itself (survey and quantifying materials to be used to reconstruct the intersection) still needs to be done. Funding for that was allocated this past Town Meeting which will become available on July 1<sup>st</sup> when we will issue an RFP for design services. This is our TIP project and we need to ensure that it stays on schedule. Trying to get advance to go into FY 18 quickly, because there are not a lot of significant issues. If not, it's for 2019.

**LOWELL** Is there a need to vote?

**BURNS** Yes on Item #2. Staff requests authorization to release the Draft FFY 2017-2021 TIP for public review from June 23 to July 25<sup>th</sup>, and schedule a public hearing on July 18<sup>th</sup> to solicit public comments.

**The MOTION was made** by John Trudell and seconded that **NPEDC approves the proposed** public review schedule as presented by Mike Burns.  
The vote was **UNANIMOUS**.

#### **C. FFY 2017 UPWP – approve public review schedule**

**BURNS** This is a similar action. Program of task that will be done in next fiscal year. Like TIP, it has to go through 30-day public review period. June 23 – July 25 and schedule public hearing on July 25.

**The MOTION was made** by Bert Johnson and seconded that **NPEDC approves the proposed** public review schedule as presented by Mike Burns.  
The vote was **UNANIMOUS**.

#### **D. Public Participation Plan – public hearing on draft plan**

**BURNS** You might remember on March 28, you reviewed draft public participation plan. Has to undergo 45-day review period, so more intense. Was under review from May 26<sup>th</sup> and is scheduled to be closed on July 18. This is the meeting to take public comments on this. We have received no comments. MASS DOT will be getting me their comments soon. They may be looking for more detail as to when we meet. There is nothing about the frequency and date time and location certain as to when we meet. These have required advertisement in I&M but we are changing the protocol to be public meetings which do not require advertizing and notice in the paper We can use other notification methods such as the social media and Town's website. We have stakeholders who we eBlast. It is posted on different social media platforms. Might use radio advertising which costs less than newspaper ads.

**LOWELL** What kind of action do you need?

**BURNS** This will continue to July 18 meeting.

#### **E. NRTA Year Round Bus Study / Ferry Connector – discussion of study and funding strategies**

**BURNS** There has not been a lot of progress since we met last. BOS are going to review alternative system on Wed. June 22 at 5:45, if you intend on going. We should have a new cost after that meeting.

**LOWELL** Because of confusion with Ferry shuttle and Fairgrounds ... thinks a joint meeting is needed.

**BURNS** Ferry connector is not a new service so local assessment cannot be the way we fund it so Town is going through the capital process. We did go through 7 other options for funding, aside from local assessment. Regional Ballot Initiative would give us local authority to make changes rather than have to go through home rule petition. The scheduling of the next workshop is still a loose end.

**FEE** When do you want that scheduled?

**LOWELL** Earlier the better. With CapCom and Town Meeting in October ...

**BURNS** We were thinking about August.

**FEE** Was there any discussion of instituting paid day parking downtown?

**LOWELL** Yes, the sticker. It got quashed a few years ago when it was brought up. Comparing it to the beach sticker. Way to generate funds without generating any costs or overhead.

**VORCE** Wasn't there confusion about whether or not this was discussed, because I think BOS Chairman did not remember that coming up and it's not in the minutes?

**BURNS** not sure.

**FEE** I think we should think about parking downtown. Helps local businesses. There needs to be a disincentive to parking downtown all day. Now that enforcement again, it's easier to find a spot. In summer, you base it on demand and you crank up the demand and the price/fee. This should be part of the big picture discussion of how to fund sidewalks and everything else. People are ready for it.

**LOWELL** Do you mean meters or stickers?

**FEE** Potentially the stickers to identify the vehicles. Maybe free for 1<sup>st</sup> hour or 2 and then there is a charge. Cannot move from one spot to 3 spots over.

**HUDSON** A lot of support for paid parking.

**FEE** There used to be winter ticketing. Now ticketing is based on complaints.

**VORCE** So you think there might be support for a variation of a pay station?

**FEE** Yes or some variation of that.

**VORCE** We never talked about individual meters.

**ALL** NO

**LOWELL** I think sticker makes sense because you are keeping control over hourly limits. It's a privilege to park downtown.

**FEE** Will we enforce it all day so that people can park downtown all day? We are going to have to find a dedicated substantial funding source to fund the buses and parking garage as we get busier.

**HUDSON** We have spent enough time on this. Next step is to get BOS to take a stance.

**RECTOR** asks Matt if it made it into BOS Goals and Objectives?

**FEE** Yes

**RECTOR** The implementation phase falls within BOS purview. We have been going round a round about this for years. One single approach won't work because want to make it accessible. Have you talked to merchants association?

**HUDSON** There isn't really such a thing.

**TRUDELL** Needs to be universal, fair, and equitable approach and easy. Any kind of parking has to treat residents and tourist alike.

**LOWELL** Where does money go for tickets?

**GARDNER** General Funds. They get as much as a couple \$100,000 per year.

**LOWELL** Does that legislation allow us to designate money from tickets to go to specific fund?

**BUZANOSKI** Administration makes determination about where funds go.

**FEE** You can make a recommendation to the administration.

**LOWELL** How much money is generated from parking tickets?

**BUZANOSKI** About \$300,000

**LOWELL** We need to come up with a number for construction vehicles.

**BURNS** Ferry connector is successful but is not funded beyond this year.

**LOWELL** We are charging \$2/ride now. Thinks \$1,000 a year is decent for those vehicles.

**TRUDELL** If you have 200 parking spaces and each contractor is paying \$1,000 to have a safe place to park their vehicle, still only about \$200,000 generated.

**FEE** We made a category for the trucks that are downtown and have commercial plates but residential parking stickers, a loophole for commercial trucks. The police claim that they cannot distinguish if someone says they have the in town address (residential stickers being used as permits for commercial trucks parking in town). Someone has to spearhead this or it's going nowhere.

**LOWELL** Ones that are in town a lot in winter are at 2FG in summer. About 170 cars.

**BURNS** Airport is about \$20/night for parking. Option 6 - \$17.50 overnight parking fare would pay for Ferry Connector. Willingness to pay and market rates. We have to look at value of overnight parking in a protected lot to get to a transportation service. There is a cost for providing the shuttle. \$1,700 seasonal permit would pay for the system. Do you want to run ferry connector on year round basis?

**LOWELL** Maybe we can get information out to these people.

**JOHNSON** To get a sense of how much they would pay.

**LOWELL** A lot of people are leaving vans on job sites, especially downtown so they can walk to boats.

**GARDNER** Whatever you charge them, they are just going to cost it out to the customer.

**BURNS** 2 competing issues – 1)What is willingness for people to pay?, and 2) the \$280,000 that it costs to run the Ferry Connector for a season. Calculate what needs to be raised. Assuming 80% of a 200-space lot is full and balance that against willingness to pay.

**LOWELL** Andrew made the point that there is plenty of room to add on to this lot.

**BURNS** There are other people who are not contractors who would be discouraged from parking there if they had to pay \$17.50/night.

**LOWELL** Maybe someday one of the ferry services will have their own bus service. HyLine is spending over \$20,000,000 to improve the situation. We will try and have a workshop in September.

**BURNS** We can keep this on the agenda as a rolling item. For next meeting we will probably have a new alternative and can keep discussing funding options.

**LOWELL** Also need to establish the length of time. Do we stop at Stroll, or Thanksgiving? It should coincide with winter boat schedule.

**JOHNSON** Stroll is a tourist thing, not a contractor thing.

**BURNS** Thinks running it past Stroll is good. All contractors are in Town parking lot.

**GARDNER** Run it up to Christmas.

#### F. Bicycle and Pedestrian Advisory Committee – Committee appointments

There are 6 existing members (Kevin Marshall, Jason Bridges, Dave Fredericks, Harvey Young, Rachel Hobart, Ian Golding) who have all expressed interest. 2 new applicants (Joe Conway and Jean Allen).

**BURNS** Happy with existing composition of the committee. Requesting NPEDC to refill those 6 seats and to appoint an NPEDC member to serve on committee. Right now it's Linda Williams.

**BUZANOSKI** Can we expand the committee to include new members?  
**LOWELL** You are raising your quorum and we don't have staggered membership.  
**BURNS** We have 7 members right now. I am Staff.  
**VORCE** It's well balanced right now. It's an advisory committee right now. Don't recommend expanding it from 7.  
**FEE** Could you have a system where there is an alternate?

**MOTION was made** by Kara Buzanoski and seconded that **NPEDC approves adding 2 alternate seats.**  
The vote was **UNANIMOUS.**

**MOTION was made** by Jack Gardner and seconded **to nominate** Jean Allen and Joe Conway to fill the "alternate" seats **and to reappoint** the same 6 and reappoint Linda Williams as NPEDC representative.  
The vote was **UNANIMOUS.**

## **G. Acceptance of Membership Appointments**

### **1. Housing Authority**

**MOTION was made** by Barry Rector and seconded that **NPEDC accept the appointment for the Housing Authority.**  
The vote was **UNANIMOUS.**

### **2. Conservation Commission**

This has not been on the agenda yet.  
Andrew Bennett will mention it to Conservation Commission. It needs to be placed on Agenda.

**MOTION was made** by Bert Johnson and seconded **to accept the appointment of Andrew Bennett as Conservation Commission member** when he is confirmed by Conservation Commission.  
The vote was **UNANIMOUS.**

## **H. Action/Discussion: Appointment of At-Large Members (3) Year Term**

**VORCE** Jack Gardner is one applicant who is re-upping.

**MOTION was made** by Bert Johnson and seconded **to reappoint Jack Gardner** to the NPEDC.  
The vote was **UNANIMOUS.**

### **POINT OF ORDER FOR CLARIFICATION**

**\*REMINDER THAT MEMBERSHIP AND AT-LARGE APPOINTEES MUST GET SWORN-IN.**

## **I. Action/Discussion: Election of Officers**

### **1. Chairman (Current: Nat Lowell)**

**MOTION was made** by Bert Johnson and seconded **to accept the slate as submitted.**  
The vote was **UNANIMOUS.**

### **2. Vice-Chairman (Current: Andrew Bennett)**

**MOTION was made** by Bert Johnson and seconded **to accept the slate as submitted.**  
The vote was **UNANIMOUS.**

## J. Action/Discussion: Agency Appointments

### 1. Contract Review Committee of Human Services (1)

Bert Johnson re-upping.

**MOTION was made** by Barry Rector and seconded to re-appoint Bert Johnson to the Contract Review Committee.

The vote was **UNANIMOUS**.

The vote was **UNANIMOUS**.

**UNANIMOUS**

### 2. Capital Program Committee (1)

Nat Lowell wants to re-up. A lot of good information and presentations. Eye opening. Learn a lot about the government. Very nuts and bolts. helps with planning.

**MOTION was made** by Jack Gardner and seconded to re-appoint Nat Lowell to Capital Program Committee.

The vote was **UNANIMOUS**.

### 3. MARPA (1)

Barry Rector re-upping.

**MOTION was made** by Andrew Bennett and seconded to re-appoint Barry Rector to MARPA.

The vote was **UNANIMOUS**.

### 4. Affordable Housing Trust Fund

Kara B re-upping

**MOTION was made** by Bert Johnson and seconded to re-appoint Kara Buzanoski to the AHTF.

The vote was **UNANIMOUS**.

**HUDSON** Fine to have continuity. If the purpose is to have outreach by NPEDC members to these other committees, then we need to be informed about what is going on at the meetings. And if you cannot make it to all the meetings, there should be an alternative. Fine if there is no change but it needs to be fluid with NPEDC and if what's being discussed or reviewed is related to our mission, then we need to hear from them.

**BURNS** There is an item under BOS called Selectmen's reports where the members talk about other committees on which they serve.

**VORCE** There is plenty to report on AHTF. Kara is our representative. Likes the idea suggested by a few members to have a presentation at end of NPEDC meetings to recap these other meetings.

**CONSENSUS** when NPEDC members appointed to other committees have something to report, they should. The feedback should be bi-directional.

**LOWELL** What about tying in Habitat for Humanity?

**VORCE** Money has been appropriated for part time position to help with AHTF

**LOWELL** Put it on the agenda for August.

## K. Transportation Report

**BURNS** will discuss only if there are concerns. Notes that bid opening for in-town Phase I – we amended TIP to accept more funding. Bids are scheduled to be opened in late August. That is the only added note.

**FEE** About ferry numbers? We used to have a rolling number ... are you tracking these? Over and back ...

**BURNS** We are at 21,500.

**FEE** Some cars come over and never come back.

**GARDNER** They don't force you to register in Mass. like they used to in order to keep the car here.

**JOHNSON** You have to register here only if you work here.

**FEE** The gridlock number was 25,000. We need to track this to see if our projections were right.

**GARDNER** makes a difference in excise taxes.

**LOWELL** Still a lot of one-way tickets sold.

**VORCE** Confirms that Mike has the information

**BURNS** Could provide at next meeting.

**VII. Other Business:**

**LOWELL** We are going to be doing Milk Street this Fall

**BUZANOSKI** Yes. We are only waiting on poles.

**VORCE** Next item. Actual application is included in Packet Page 46. We are looking for support of Town's application or ability to file ourselves, right?

**SINATRA** Still unclear to me. Looking for guidance on how this MOU should be written. It was just released and is due in early July. This funding is a reason to revitalize the Green Community. The funding is there and want to see what we can do with it. Priority is to involve Regional Planning Agencies.

**VORCE** need a motion to either support Town's submission of this or that we submit it ourselves. Recommend that we do it ourselves. This is like DLTA

**MOTION was made** by Jack Gardner and seconded **to support that the NPEDC as the Regional Planning Agency submit this MOU.**

The vote was **UNANIMOUS.**

**VORCE** asks who might be interested in reading the Northeast Ocean Planning Document. We have to submit comments back. I was in New Bedford listening to the interesting testimony.

**FEE** volunteers to read it.

**VORCE** Lauren has reviewed it as well. It's designed for Maine and New Hampshire. It's not like the state's ocean plan that ended up like a zoning map. It's more of a process plan. How does it come down to the local level? Asks Lauren Sinatra what she thought.

**SINATRA** – Chapter on Energy & Infrastructure Planning did not present a fair assessment of our substations. There are 4 sites that went out to bid for leases for wind energy development. Only 2 sites were actually leased.

**VORCE** This is not about construction yet, but about the environmental assessment. Investigative phase.

**SINATRA** Survey is due from both companies in a year.

**VORCE** talks about visit to New Bedford to examine economic development ideas with Wendy and the Chamber of Commerce representatives.

Zoning reform bill made it out of the Senate. Doubtful that that will be enacted this year. Major victory nonetheless, under consideration since 1989. Still a ways to go. Leslie Snell was at MARPA, and they think it still has to go to the House and will be voted on by them by end of the year. One of the Regional Planning Agencies has someone at House who said it will probably be amended by the House and it will have to be resubmitted next year in some version.

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**John Trudell left at 19H20**

**ADJOURNMENT M/S/A to ADJOURN MEETING at 7:27 p.m.**

Submitted by:  
Eleanor Antonietti

**COMMISSIONERS:** Nat Lowell (Chair), Andrew Bennett (Vice Chair), Kara Buzanoski, Jack Gardner, Matt Fee, Wendy Hudson, Bert Johnson, Leslie B. Johnson, Joe Marcklinger, Barry Rector, John Trudell, and Linda Williams

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**MINUTES**

**Monday, July 18, 2016**

PSF, 4 Fairgrounds Road, Training Room – 6:00 p.m.

**Purpose: Regular Meeting:**

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STAFF IN ATTENDANCE: Andrew Vorce, Director of Planning; Mike Burns, Transportation Planner

ATTENDING MEMBERS: Nat Lowell (Chair), Andrew Bennett (Vice Chair), Kara Buzanoski, Jack Gardner, Matt Fee, Wendy Hudson, John Trudell

ABSENT: Barry Rector, Leslie Johnson; Joe Marcklinger; Linda Williams

BY PHONE: Gabe Sherman (Mass DOT)

Public present: Richard and Jane Valero

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**I. Call to Order:**

The meeting was called to order at 6:23 pm

**II. Establishment of Quorum:**

Chairman Lowell declared a quorum was present.

**III. Approval of Agenda:**

Adopted by UNANIMOUS consent.

**IV. APPROVAL OF MINUTES:**

There were no minutes available to approve

**V. PUBLIC COMMENTS:**

NONE

**VI. Action / Discussion Items:**

**A. FFY 2016-2019 TIP Amendment**

BURNS discussed the need for the amendment and that there were no objections received by staff for the amendment during the 30 day public comment period

LOWELL asked if there were any comments from the public

RICHARD VALERO said he was concerned with ending the bike lane at Spruce Street and that the other phases of the project needed to be implemented as soon as possible

MSA to approve the FFY 2016-19 TIP Amendment affect 4:00PM July 25, 2016 if there were no objections received by staff by KB and AB 2<sup>nd</sup>

UNANIMOUS

**B. FFY 2017-2021 TIP**

BURNS described the project schedule for the TIP and mentioned there were no objections received by staff during the 30 day public review period  
LOWELL asked if there were any comments from the public  
MSA to approve the FFY 2017-21 TIP affective 4:00PM June 25, 2016 if there were no objections received by staff by WH and JG 2<sup>nd</sup>  
UNANIMOUS

**C. FFY 2017 UPWP**

BURNS described the tasks and budget for the work program, and noted there were no comments received by staff during the 30 day public review period.  
LOWELL ask if there were any comments from the public  
MSA to approve the FFY 2017 UPWP affective 4:00PM June 25, 2016 if there were no objections received by staff by AB and MF 2<sup>nd</sup>  
UNANIMOUS

**D. Public Participation Plan**

BURNS described the purpose of updating the PPP and noted some of the public outreach and noticing requirements described in the PPP  
LOWELL asked if there were any comments from the public  
MSA to approve the update of the Public Participation Plan by WH and AB 2<sup>nd</sup>  
UNANIMOUS

**E. NRTA Year Round Bus Study / Ferry Connector**

BURNS informed the NP&EDC that the NRTA had requested AECOM to provide some additional information on cost savings for the Year Round Transit Study.  
LOWELL discussed the cost savings options and need for the Ferry Connector service to be provided year round.  
BURNS noted there was no action necessary at this time

**VII. Other Business:**

VORCE mentioned there are two contract for an affordable housing consultant, Edward Merchant, but one did not need NP&EDC approval since it was under \$5,000 in value, and the other contract would be put on the August meeting agenda.

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**ADJOURNMENT M/S/A to ADJOURN MEETING at 7:45 p.m.**

Submitted by:  
Mike Burns

**AGREEMENT  
BY AND BETWEEN**

**Town of Nantucket by and through its Board of Selectmen  
and  
the Nantucket Planning & Economic Development Commission  
*Professional services for the Nantucket Planning Board, Zoning Board of Appeals, Affordable  
Housing Trust, Building Department, Health Department, and Historic District Commission, to be  
collectively known as Planning & Land Use Services (PLUS)***

THIS AGREEMENT, effective as of the 22 day of August, 2012 by and between the Town of Nantucket, Massachusetts (hereinafter referred to as the "Town ") and the Nantucket Planning & Economic Development Commission (hereinafter referred to as the "Commission").

WITNESSETH THAT:

WHEREAS, professional services relating to the administration of certain municipal planning, zoning and land use-related functions of the Town are sought to assist the Town in the coordination of comprehensive land use services; and

WHEREAS, the Commission has been performing planning and zoning services to the Town since its creation pursuant to its creation by Chapter 561 of the Acts of 1973, as amended or as may be amended from time to time and/or for several years without a formalized agreement; and

WHEREAS, in an effort to further a Town Administration goal of consolidating departments with functional similarity for operational and managerial efficiency and economic reasons, we are seeking to combine the operational functions of the departments of Health, HDC, Building, Planning Board, Zoning Board of Appeals, Affordable Housing Trust into one agency collectively known as Planning and Land Use Services (PLUS).

WHEREAS, the Town and the Commission wish to formalize their relationship with mutual recognition of each others' authority and independence, to provide for uninterrupted service to the residents of the Town, County and region of Nantucket and with due regard for efficiency, mutual cooperation and respect;

NOW, THEREFORE, THE PARTIES HERETO DO AGREE TO the mutual covenants and conditions contained herein; including the Scope of Services contained in Exhibit A, which may be adjusted or modified from time to time:

1. The administration of PLUS will be handled by the Director of Planning and the Director of Planning will report to the Town Manager for the administration of PLUS. The Director of Planning will be a member of the Town Administration "Cabinet", an administrative advisory group that meets regularly to discuss a variety of matters, including the achievement of Board of Selectmen and Town Administration Goals, budget development, town meeting, and administrative policy issues. The Director of Planning will administer PLUS in accordance with Town Administration policies and procedures. The departments contained within PLUS will report to the Director of Planning, who may delegate day-to-day operational oversight, under the direction of Town Administration for the overall administration of PLUS.

The infrastructure currently in place in each of the departments to pay bills, purchase supplies and process certain applications will be consolidated into one infrastructure for efficiency purposes (for example one or two individuals vs several will process bills, monitor budget line items and purchase and procure supplies and outside services. All administrative/clerical positions will be

trained to accept a variety of applications. In addition to accepting applications, where applicable, the positions will be trained to issue applications and appropriate related information.

All proposed personnel and budgetary (outside of routine expenditures) actions will require the advance sign-off of Town Administration.

The Director of Planning will also administer the Town's "Yard Sale" program and other real estate programs or processes, such as the "One Big Beach" program, bicycle path or sidewalk easement acquisition, certain types of land-based leases, and will provide information and reports as requested.

A list of deliverables will be developed by the Town Manager and Director of Planning. Progress toward achievement/completion of the deliverables will be reviewed regularly.

The term of the MOU will be such that it continues until the MOU is terminated under the Notice of Termination provision. A complete review of the MOU will be completed after the first year.

2. RESPONSIBILITY OF THE TOWN: The Town shall assume responsibility for assisting the Commission insofar as possible for the purposes of efficiency and furnishing the Commission with information needed to satisfactorily complete the services.
3. REPORTING: The Director of Planning will submit regular reports to the Town Manager on the status of the professional services to be performed in a format to be agreed upon by the Town Manager and Director of Planning.
4. TERM: The professional services to be provided shall commence on or about August 20, 2012 and will continue until termination by the Town of Nantucket.
5. GENERAL PROVISIONS:
  - 5.1 RETENTION OF RECORDS: The Commission shall retain all records, and other documents, including but not limited to payroll records, accounting records, and purchase orders, that are sufficient to document that activities carried out are in accordance with this Agreement. The Commission shall maintain such records in accordance with directions from the Town and applicable State and Federal laws.
  - 5.2 ACCESS TO RECORDS: All accounts, records, reports, files, and other documents, things or properties that relate to activities under this Agreement will be available at all times for inspection, review and audit by the Town, and its authorized representatives.
  - 5.3 TERMINATION OF AGREEMENT: The Town/NP & EDC may mutually terminate this Agreement upon at least 90 days notice which may be waived upon agreement of both parties.
  - 5.4 AMENDMENTS: This Agreement may be amended provided such amendment is mutually agreeable and committed to writing by the signatories hereto.
  - 5.5 PERSONNEL: All personnel except the Director of Planning are included in respective bargaining units with Town of Nantucket employees; or, are covered under the Personnel Policies of the Town if not by a bargaining unit; or, are covered under an employment contract if neither of the two aforesaid applies. The Director of Planning is subject to a written Employment Agreement executed by the Commission and the Town pursuant to 7.0 Administration of the Bylaws of the Commission. All are subject to policies, rules and

regulations, responsibilities and benefits of the Town/County except where specifically otherwise stated.

6. SEVERABILITY OF PROVISIONS: If any provision of this Agreement is held invalid, the remainder of this Agreement shall not be affected thereby, and all other parts of this Agreement shall remain in force and effect.

**IN WITNESS THEREOF, the TOWN and the COMMISSION have executed this AGREEMENT as of the date above so noted.**

**The Town of Nantucket**

**Nantucket Planning and Economic  
Development Commission**

By: *Pat Foxe*  
Chairman, Board of Selectmen

By: *William E. Howell*  
Chairman, NP & EDC

Date: *22 August 2012*

Date: *8/14/2012*

Attest: *Erika Mooney*  
(Signature)

Attest: *Andrew V. Venes*  
(Signature)

*Andrew V. Venes, Director  
of PANNM*

## ATTACHMENT A

### Scope of Services

The following outlines a Scope of Services which the Director of Planning for the Nantucket Planning & Economic Development Commission (the "Commission") will perform for the Town of Nantucket (the "Town"):

1. Planning, administration, implementation, community education, professional training, and service coordination for the activities and responsibilities of the Planning Board, Zoning Board of Appeals, Affordable Housing Trust, Building Department, Health Department, Historic District Commission (collectively known as Planning & Land Use Services "PLUS") and planning related duties of the Town/County including but not limited to real estate, infrastructure, transportation, capital planning duties and the preparation and formulation of Town Meeting warrant articles for submission to Town Administration/Board of Selectmen.

The Director of Planning will be responsible for the Town's compliance with all applicable State and Federal regulations pertaining to the implementation of the duties contained herein.

2. Oversee and administer public meetings of PLUS departments as necessary. The Commission will provide staff and other resources to assist with the conduct of statutory duties. Tasks include but are not limited to: preparation of packets of information for meetings, notice and posting of hearings, including on-line, transcribing minutes, timely maintenance of website materials and information, handling public inquiries, coordinating with relevant Town departments and community agencies or groups, developing and preparing reports and proposed annual budgets and any and all other duties normally, routinely and reasonably provided by staff of similar municipal boards.

3. Project Management. Certain land use projects may be assigned for which staff from PLUS is required. Resources for such projects will be provided.

4. Monitoring and Reporting Activities. The Commission, through its Director, shall be responsive to the Town/County, through its Town/County Manager on all issues related to this Agreement. The Director shall:

- Attend all department head meetings called by the Town Manager, included Cabinet meetings.
- Attend meetings of staff, the Board of Selectmen, the County Commissioners or any other forum requested by the Town Manager as reasonable and practicable;
- Provide memorandum, reports, and other written material requested by the Town Manager;
- Direct, conduct reviews of, discipline, hire, remove staff so assigned by the Town Manager in compliance with applicable policies, rules and protocol of the Town/County, including collective bargaining agreements.. All such actions shall be made in consultation with Town Administration and shall not occur without the concurrence of Town Administration.

5. Other Activities. Perform such other relevant work tasks and activities as may be authorized by the Town Manager which are mutually agreeable to both and necessary for the meeting of the objectives of the Town/County, and which related to the items contained in this Agreement.



Community Banking Since 1855

**SEED Corporation  
and  
The Cape Cod Five Cents Savings Bank  
in Cooperation with  
U.S. Small Business Administration  
Massachusetts Small Business Development Center  
Nantucket Planning & Economic Development Commission  
Nantucket Island Chamber of Commerce  
& SCORE  
present FREE**

**Basic Entrepreneurial Workshops  
Thursday, September 29, 2016**

Registration: 8:00 a.m.

Session I: 8:30 – 11:30 a.m.

Session II: Noon – 2:30 p.m.

**Complimentary breakfast and lunch will be provided.**

**Location: The Cape Cod Five Cents Savings Bank  
112 Pleasant Street, Nantucket**

***Pre-registration is required by Thursday, September 22<sup>nd</sup>.***

**SESSION I:**

- LEARN THE FUNDAMENTALS OF PLANNING, PREPARING FOR AND FINANCING YOUR BUSINESS

**SESSION II:**

- LEARN TO UNDERSTAND FINANCIAL STATEMENTS AND HOW THEY HELP DEMONSTRATE THE HEALTH OF YOUR BUSINESS

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**For Registration/Information, contact SEED Corporation @ 508-822-1020 x 318**

“The Massachusetts Small Business Development Center Network is a partnership program with the U.S. Small Business Administration and the Massachusetts Department of Business Development under cooperative agreement SBAHQ-16-B-0001 through the University of Massachusetts Amherst. SBDCs are a program supported by the U. S. Small Business Administration and extended to the public on a non-discriminatory basis. SBA cannot endorse any products, opinions or services of any external parties or activities. Reasonable accommodations for persons with disabilities will be made, if requested at least two weeks in advance. The MSBDC reserves the right to cancel or reschedule a seminar or clinic due to insufficient enrollment. For further information, contact the Southeastern MA SBDC office at (508) 675-9783.”

## PRESS RELEASE

**DATE:** AUGUST 10, 2016  
FOR IMMEDIATE RELEASE

**CONTACT:** JESSICA MELLO  
BUSINESS ASSISTANCE  
& MARKETING OFFICER

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### **SEED WILL HOLD BUSINESS WORKSHOPS ON NANTUCKET**

The **South Eastern Economic Development (SEED) Corporation** and workshop sponsor **Cape Cod Five Cents Savings Bank** will hold two basic business workshops on **Nantucket** aimed at assisting potential and existing entrepreneurs.

The free workshops are being held in cooperation with the **U.S. Small Business Administration, MA Small Business Development Center (MSBDC), Nantucket Planning & Economic Development Commission, Nantucket Island Chamber of Commerce, and SCORE.**

Both workshops will be held at **Cape Cod Five Cents Savings Bank, 112 Pleasant Street, Nantucket, MA on Thursday, September 29, 2016.**

#### **Session I**

**“Learn the Fundamentals in Planning, Preparing, and Financing Your Business,” 8:30 a.m. to 11:30 am. Registration begins at 8:00 a.m. Breakfast will be provided free of charge to attendees.**

This workshop is geared toward helping potential entrepreneurs evaluate and understand the fundamentals of owning one’s own business. Information on how to get started, where and how to get financing and the loan application process will be presented. Attendees will also be provided with a free guide to writing a business plan and other materials.

#### **Session II**

**“Understanding the Purpose of Financial Statements and How They Can Help Determine the Health of Your Business” will be held from Noon to 2:30 p.m. Lunch will be provided free of charge to attendees.**

The focus of this workshop is to help attendees understand a balance sheet, income statement, and cash flow statement. The workshop also explains how a small business owner can anticipate financial needs in order to operate his/her business more efficiently.

**Please call SEED Corporation at 508-822-1020 ext. 318 to register for either or both sessions by Thursday, September 22<sup>nd</sup>, and for directions to Cape Cod Five. SEED Corporation holds this entrepreneurial workshop series on a monthly basis throughout the region. For information on future sessions, please contact SEED.**

SEED Corporation is a non-profit organization certified by the U.S. Small Business Administration (SBA) and designated as an Intermediary under the SBA's Microloan Program. This program is designed to provide loans to new and existing business owners in amounts up to \$50,000.

As a regional economic development organization, SEED also offers a full range of financing programs providing loans up to \$5.5 million to assist small businesses to grow and create jobs in Massachusetts and Rhode Island. SEED works with other economic development and financing institutions throughout the region to ensure that individuals who are committed to owning and operating a small business in the region are able to get the assistance they need to be successful.

Mansfield Bank, founded in 1883, is a cooperative bank owned by its depositors. Mansfield Bank has five branch locations in southeastern Massachusetts and an experienced staff of one-hundred dedicated professionals. Mansfield Bank is particularly known for the strength of its commercial and residential lending teams, the friendly expertise of its branch employees and significant commitments to charitable causes.

For more information on SEED and its programs, please call the SEED office at 508-822-1020 or visit SEED's website at [www.seedcorp.com](http://www.seedcorp.com).

###



NP&EDC of Nantucket

**AGREEMENT BETWEEN  
THE NANTUCKET PLANNING & ECONOMIC DEVELOPMENT COMMISSION  
AND  
EDWARD H. MARCHANT**

This AGREEMENT, effective the \_\_\_\_\_, 2016, made by and between the NP&EDC OF **NANTUCKET PLANNING AND ECONOMIC DEVELOPMENT COMMISSION**, acting by and through the NP&EDC of Nantucket Director of Planning & Land Use Services, (hereinafter, the "NP&EDC") and **EDWARD MARCHANT** (hereinafter, the "CONTRACTOR").

A. Whereas, the NP&EDC desires to engage the CONTRACTOR as an independent contractor to perform the services set forth on EXHIBIT A, attached hereto (the "Services");

B. Whereas, the CONTRACTOR agrees to accept the engagement by the NP&EDC in accordance with the terms set forth herein;

NOW, THEREFORE, the parties, in consideration of the mutual covenants contained herein, agree as follows:

1. The NP&EDC hereby retains the CONTRACTOR to perform the Services and the CONTRACTOR agrees to perform the Services as provided herein. Any written or other materials or intellectual property produced by the CONTRACTOR for the NP&EDC hereunder shall be the property of the NP&EDC and, upon the expiration or termination of this Agreement the CONTRACTOR shall deliver copies of the originals of all such materials, as well as notes, work papers and the like, to the NP&EDC.

2. The term of this Agreement will commence on October 1, 2016, and terminate on September 30, 2018, or when the performance of the Services has been completed in a manner reasonably satisfactory to the NP&EDC. The NP&EDC shall have the right to terminate this Agreement at any time and for any reason upon written notice given to the CONTRACTOR.

3. The CONTRACTOR will perform the Services in a first class, professional manner and in compliance with all applicable federal, state and local laws, regulations and ordinances. The CONTRACTOR shall be subject to the administrative supervision of the Board of Selectmen, or its designee, who shall be responsible for scheduling the work to be done by the CONTRACTOR on a daily or other basis. The CONTRACTOR shall perform the Services in cooperation with NP&EDC personnel as appropriate.

4. The NP&EDC will pay the CONTRACTOR compensation in the amount of \$9,000 as payment in full for the Services. This agreement may be subject to budgetary limits and, in such case, the NP&EDC shall not be obligated to pay the CONTRACTOR any amount of fees or expense in excess of \$9,000 without the express prior written approval of the Board of Selectmen.

5. The parties acknowledge that the CONTRACTOR is an independent contractor and not an employee of the NP&EDC. The CONTRACTOR shall not be entitled to any employment fringe benefits to which NP&EDC employees are entitled.

6. To the extent permitted by the CONTRACTOR'S professional liabilities and/or liability insurance, the CONTRACTOR agrees to indemnify and hold harmless the NP&EDC and its agents, officers and employees from any losses, claims or costs, of whatever kind or nature, suffered by the NP&EDC or any third party which result from, or are related to, the performance (or failure to perform) by the CONTRACTOR of Services pursuant to this Agreement. The CONTRACTOR shall obtain and maintain such polices of insurance, written by companies licensed to do business in Massachusetts, as may be set forth on Exhibit A and shall add the NP&EDC as an additional insured thereunder.

*IN WITNESS THEREOF:*

CONTRACTOR NAME:

NANTUCKET PLANNING & ECONOMIC  
DEVELOPMENT COMMISSION

\_\_\_\_\_  
Edward H. Marchant  
Principal  
EHM/Real Estate Advisor

\_\_\_\_\_  
Andrew Vorce, Director of Planning  
NP&EDC  
Town of Nantucket

DATE: \_\_\_\_\_

DATE: \_\_\_\_\_

FEIN/SSN:  
04-3057139

Department Org./Obj. Code:

Purchase Order # \_\_\_\_\_

As to the Availability of Funds:

\_\_\_\_\_  
Brian E. Turbitt Finance Director or  
Bob Dickinson – Assistant Town Accountant

\_\_\_\_\_  
Date

## EXHIBIT A

1. Description of Services:

To provide technical assistance and professional review services to the Nantucket Planning & Economic Development Commission, the Affordable Housing Trust Fund, and various Town of Nantucket Boards for matters involving the implementation of the Housing Production Plan to assess the need for and support the creation of sustainable affordable housing options on Nantucket.

2. Other payment terms: 100% payment upon completion of work, submission of CONTRACTOR'S invoice and approval of invoice by the NP&EDC.

3. Insurance Required (if any): None required

(a) Workers' Compensation, covering the obligations of the CONTRACTOR in accordance with applicable Workers' Compensation or Benefits laws.

(b) Commercial General Liability Insurance on an occurrence basis with a combined single limit of not less than \$1 million. Coverage is to include premises and operations, coverage for liability of subcontractors. The policy shall contain an endorsement stating that the aggregate limits will apply separately to the work being performed under this Agreement.

(c) Automobile Liability Insurance of not less than \$1 million combined single limit covering owned, hired and non-hired vehicle use.

(d) Errors and Omissions Insurance of not less than \$1 million per claim.

(e) Such additional insurance as may be required to be carried by the CONTRACTOR by law.

**EXHIBIT B**

**TAX COMPLIANCE CERTIFICATION**

Pursuant to M.G.L. 62C, §49A, I certify under the penalties of perjury that, to the best of my knowledge and belief, I am in compliance with all laws of the Commonwealth relating to taxes, reporting of employees and contractors, and withholding and remitting child support.

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Federal Employer Identification Number

04-3057139

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By: Edward H. Marchant, Principal

EHM/Real Estate Advisor

---

Date:

## CERTIFICATE OF NON-COLLUSION

The undersigned certifies under penalties of perjury that this bid or proposal has been made and submitted in good faith and without collusion or fraud with any person. As used in this certification, the word "person" shall mean any natural person, business, partnership, corporation, union, committee, club, or other organization, entity, or group of individuals.

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Edward H. Marchant, Principal

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EHM/Real Estate Advisor

### Contract Summary

Contract Name:	Edward H. Marchant EHM/Real Estate Advisor		
Purpose:	To provide technical assistance and professional review services to the Nantucket Planning & Economic Development Commission, the Affordable Housing Trust Fund, and various Town of Nantucket Boards for matters involving the implementation of the Housing Production Plan to assess the need for and support the creation of sustainable affordable housing options on Nantucket.		
Total Cost of Contract:	\$9,000		
Cost per Year:	Varies on a project by project basis.		
Multi Year:	October 1, 2016 through September 30, 2018		
Duration:	Renewal: 10/1/2016- 9/30/2018	Annual:	New:
Cost Savings if any	n/a		
Additional Costs if any	n/a		
Prior Costs:	N/A		
Funding source			
Number of Bidders	N/A		
ENCUMBER FUNDS	YES or NO		

Purchase approved by Dept Head: \_\_\_\_\_ Date: \_\_\_\_\_

Dept Procurement Review Done: \_\_\_\_\_ Date: \_\_\_\_\_

Procurement Office Review Done: \_\_\_\_\_ Date: \_\_\_\_\_

**NRTA Year-Round Bus Service Study**  
**Phase 2 – Fare Policy Review and Development of Innovative Funding Options**

**Scope of Work**

The NRTA Year-Round Bus Service Study was completed on June 30, 2016. The results of the study and the preferred alternative were presented to the NRTA Advisory Board on April 13, 2016 and again on June 22, 2016. During the June meeting, the NRTA Advisory Board suggested that a fare increase could be used to pay for some of the additional funds needed for pay for year-round bus service. Funding options, integration with other aspects of the transportation network, and fare collection technology were other topics of discussion at the June meeting and subsequent conversations with the study advisory committee. The NRTA Advisory Board agreed to discuss year-round bus service in the larger context of the Island-wide transportation network with the NP & EDC at a later date this summer.

In order to continue working towards the successful implementation of year-round bus service, the following tasks are included in Phase 2 of this effort:

- Fare study
  - Study of existing fare pricing, media, and policy
  - Development of fare options including the potential for a multi-year fare increase policy
  - Recommendations on fare pricing, media and policy including estimated impact of fare increases on ridership
- Fare media/fare collection technology study
  - Study of existing fare media utilization by route, type of service, and time of year
  - Peer analysis of fare media and fare collection technology
  - Research into state-of-the-art fare collection technology
  - Recommendations on fare media offerings and fare collection technology
- Research into innovative funding options
  - Case study analysis on innovative funding options (Nationwide)
    - Paid parking (on-street and park and ride lot)
    - Community benefit district/parking benefit district
    - Hospitality tax
    - Embarkation fee
    - Gas tax
    - Sales tax
  - Focus on innovative strategies including interviews with agencies employing strategies successfully
  - Applicability in Massachusetts - current and future
- Transit planning technical assistance
  - Participate in workshop(s) dealing with transportation on the Island
  - Provide additional analysis and information from the Year-Round Bus Study as needed
  - Present fare study and funding options to NRTA Advisory Board and NP & EDC as appropriate

## Budget Estimation

Task	S. Gazillo	J. Cahoon	S. Geltman	K. Oldread	Total Hours by Task
	\$78	\$39	\$47	\$32	
Fare study	2	24	40	24	90
Fare media/collection study	2	24	24	40	90
Funding options	2	48		52	102
Technical assistance	2	24		24	50
<b>Total Hours by Person</b>	<b>8</b>	<b>120</b>	<b>64</b>	<b>140</b>	<b>332</b>
<b>Total Labor</b>	<b>\$624</b>	<b>\$4,680</b>	<b>\$3,008</b>	<b>\$4,480</b>	<b>\$12,792</b>
Total Overhead (178%)					\$22,770
Labor + Overhead					\$35,562
Fee (10% Labor + Overhead)					\$3,556
Direct Costs (2 Trips for 2 People)					\$2,000
<b>Total Budget</b>					<b>\$41,118</b>

## Schedule

August 8-12

- Data collection
- Identification of innovative funding strategy examples

August 15-26

- Fare study

August 15-September 2

- Interviews/analysis on funding strategies

September 5-16

- Development of fare recommendations

September 5-23

- Summary of innovative strategies

Meetings/workshops/presentations (dates TBD)

Presentation of recommendations and strategies (date TBD)

Completion date: September 30, 2016

## Milestone Road and Old South Road Traffic Current Traffic Recommendations



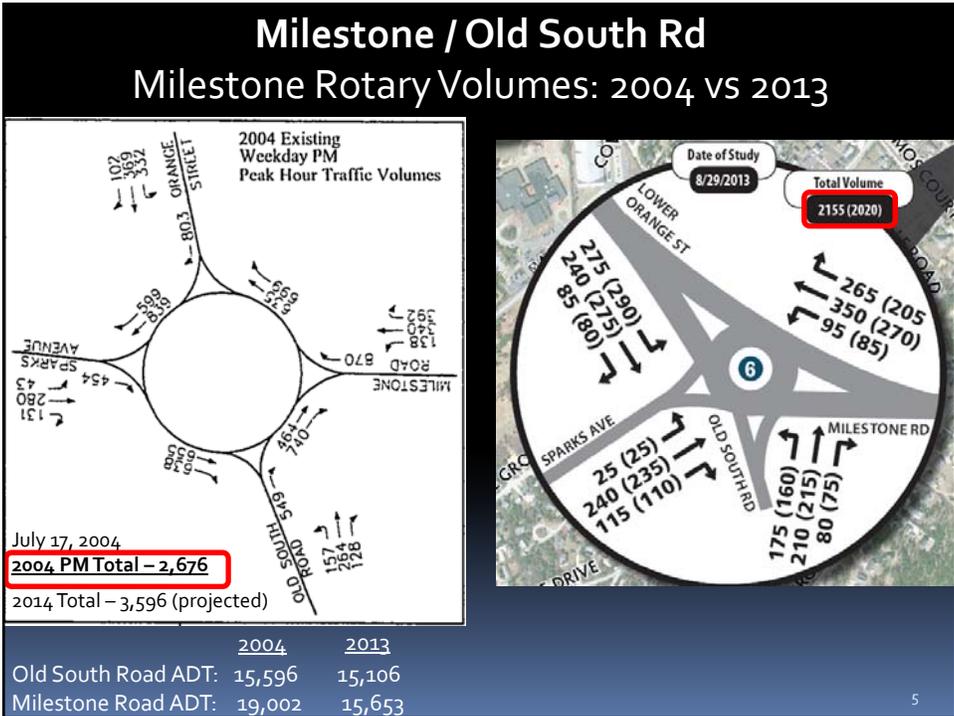
## Milestone / Old South Rd Current Traffic Recommendations

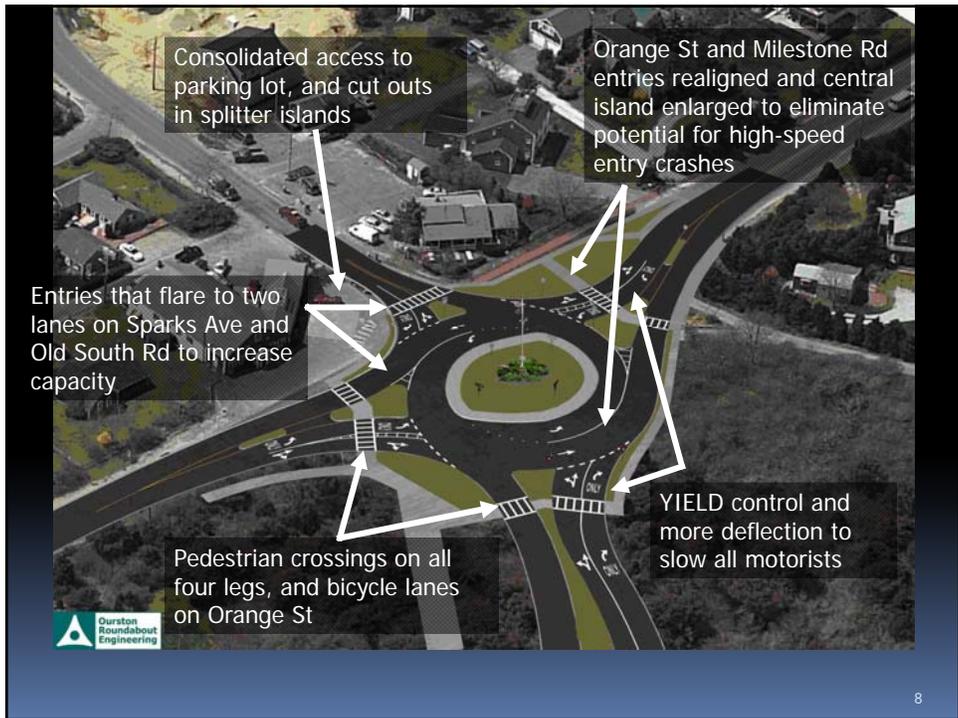
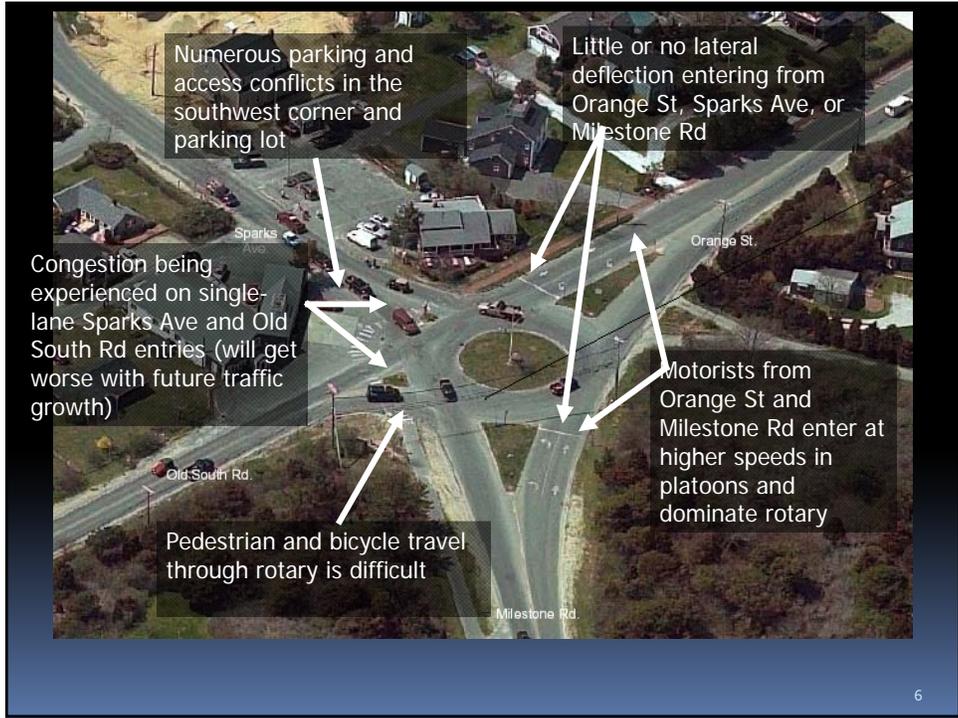
1. Roadway and Intersection
  - Milestone Rotary
  - Old South Road at Fairgrounds Road
2. Public Transportation (NRTA)
  - Park and Ride at 2 Fairgrounds Road
  - Year-round Service
3. Bicycle and Pedestrian
  - Bike path along south side of Old South Road

## Milestone / Old South Rd Traffic Improvements to Evaluate

1. Roadway and Intersection
  - Additional linkages between Old South Rd and Milestone Rd
  - Additional linkages between Old South Rd and Surfside Rd
  - Improving left turning movements at intersections
2. Public Transportation (NRTA)
  - Increase frequency of service between Town
  - Add additional pulloff areas
  - Add stop amenities such as shelters
3. Bicycle and Pedestrian
  - Improve crossings of Old South Rd
  - Improve connection between properties along the south side of Old South Road

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## Milestone / Old South Rd Milestone Rotary Improvements

Existing Rotary

Entry Lane	2004 Traffic Counts		
	Avg. Delay (s/vehicle)	LOS	Max. Queue (vehicles)
<b>AM Peak Hour</b>			
Orange St Right/Thru	11	B	1
Orange St Left	8	A	1
Sparks Ave	19	C	4
Old South Rd	20	C	4
Milestone Right	11	B	1
Milestone Rd Thru/Left	11	B	1
<b>PM Peak Hour</b>			
Orange St Right/Thru	31	D	7
Orange St Left	13	B	2
Sparks Ave	55	F	14
Old South Rd	38	E	10
Milestone Right	13	B	2
Milestone Rd Thru/Left	19	C	4
<b>Saturday Peak Hour</b>			
Orange St Right/Thru	35	D	5
Orange St Left	11	B	1
Sparks Ave	35	D	5
Old South Rd	27	D	4
Milestone Right	13	B	1
Milestone Rd Thru/Left	13	B	1

Proposed Improvements

Entry Lane	2004 Traffic Counts		
	Avg. Delay (s/vehicle)	LOS	Max. Queue (vehicles)
<b>AM Peak Hour</b>			
Orange St Right/Thru	7	A	1
Orange St Left	5	A	0
Sparks Ave Right	7	A	0
Sparks Ave Thru Left	9	A	1
Old South Rd Right/Thru	9	A	1
Old South Left	7	A	0
Milestone Right	8	A	1
Milestone Rd Thru/Left	8	A	1
<b>PM Peak Hour</b>			
Orange St Right/Thru	11	B	2
Orange St Left	7	A	1
Sparks Ave Right	8	A	0
Sparks Ave Thru Left	13	B	2
Old South Rd Right/Thru	12	B	2
Old South Left	7	A	0
Milestone Right	8	A	1
Milestone Rd Thru/Left	10	A	2
<b>Saturday Peak Hour</b>			
Orange St Right/Thru	12	B	2
Orange St Left	7	A	1
Sparks Ave Right	8	A	0
Sparks Ave Thru Left	13	B	1
Old South Rd Right/Thru	10	A	1
Old South Left	7	A	0
Milestone Right	8	A	1
Milestone Rd Thru/Left	8	A	1





INTERSECTION LEVEL-OF-SERVICE ANALYSIS SUMMARY						
Intersection/Peak Hour/Movement	Del. <sup>a</sup>	LOS <sup>b</sup>	Queue <sup>c</sup>	Del.	LOS	Queue
<b>Old South Rd @ Fairgrounds Rd</b>	2004 Two-Way Stop Config.		2004 Roundabout Config.			
<i>Weekday AM:</i>						
Fairgrounds EB approach	175.1	F	16	9.2	A	4
Old South NB approach	9.4	A	1	5.3	A	7
Old South SB approach	--	--	--	4.5	A	5
<i>Weekday PM:</i>						
Fairgrounds EB approach	496.6	F	26	11.0	B	5
Old South NB approach	10.5	B	1	6.0	A	7
Old South SB approach	--	--	--	5.5	A	8
<i>Saturday Middy:</i>						
Fairgrounds EB approach	153.0	F	14	9.1	A	3
Old South NB approach	9.7	A	1	5.4	A	6
Old South SB approach	--	--	--	5.0	A	6
	2014 Two-Way Stop Config.		2014 Roundabout Config.			
<i>Weekday AM:</i>						
Fairgrounds EB approach	1030	F	42	14.5	B	8
Old South NB approach	10.7	B	1	6.9	A	14
Old South SB approach	--	--	--	5.3	A	9
<i>Weekday PM:</i>						
Fairgrounds EB approach	2591	F	52	32.7	C	16
Old South NB approach	13.7	B	3	8.5	A	16
Old South SB approach	--	--	--	19.5	B	29
<i>Saturday Middy:</i>						
Fairgrounds EB approach	1035	F	38	14.0	B	8
Old South NB approach	11.7	B	2	6.1	A	10
Old South SB approach	--	--	--	8.4	A	14

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### Milestone / Old South Rd 2 Fairgrounds Road Park and Ride



### Milestone / Old South Rd 2 Fairgrounds Road Park and Ride



### Milestone / Old South Rd 2 Fairgrounds Road Park and Ride



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### Milestone / Old South Rd Bike Path along south side of Old South Road



Cost Estimate:  
64,000 LF Bike path, 10' wide (\$165/ft) - \$10,600  
Design/Engineering/ROW recordings (10-15%) - \$16,000  
Subtotal - \$121,600 @ 4% inflation to 2014  
Total = \$126,500

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