

CONTRACT REVIEW COMMITTEE
Meeting of January 11, 2016

Minutes of the meeting of: The meeting took place at 12:45 at 4 Fairgrounds Road, Nantucket, MA 02554.

Members Present: Augie Ramos, Dorothy Hertz, Stephen Maury, Joe Aguiar, Mary Wawro (participated remotely)

Members absent: Bert Johnson, John Belash

Staff Present: Ann Medina, Rachel Chretien

Members of the Public: none

I. Called to Order: meeting called to order at 12:59

II. Quorum: a quorum was established

III. Approval of Agenda: the agenda was unanimously approved

IV. Action and Discussion: Deliberations and action on FY17 recommendations

Joe A. arrived at 12:58

Quorum was established.

Meeting was called to order at 12:59

Dorothy met with Brian Turbitt to look over the Interfaith Council Food Pantry and Rental Assistance budgets. It shows that 2% of Rental Assistance budget is for overhead and Food Pantry overhead is 15.2%. Why is there such a difference? It also shows that someone receives a salary of \$84,000. The CRC would like to see this broken down. The CRC would like Janis Carreiro come in to explain this.

Dorothy invited Family & Children's Services to attend this meeting but they were unable to attend, they will be meeting with their board on the 20th and the CRC can meet with them after that. Dorothy has to have the CRC report finished by the 28th.

Brian T. has come up with an invoice for F&C that would show specific services rendered, not uninsured or underinsured. If the CRC wants to change funding recommendation from what was requested the CRC would have to meet with the specific agency again and tell them of the change, and the agency can agree or disagree with the change and then the CRC could either recommend funding or not funding. The CRC would like to have the wording in the contract for F&C changed so that it is not so broad, the CRC would make a recommendation that F&C use some of the funds to hire a business manager. The CRC would recommend \$100,000. Should the whole amount of the recommendation go towards a business manager? A recommendation of \$70,000 towards a business manager was suggested and agreed on. The CRC will meet with F&C to discuss this recommendation.

A motion to adjourn was made and seconded. The meeting adjourned at 2:07.

Respectfully submitted by

Ann Medina