

# NP&EDC

NANTUCKET PLANNING AND ECONOMIC DEVELOPMENT COMMISSION



**COMMISSIONERS:** Nat Lowell (Chair), Andrew Bennett (Vice Chair), Kara Buzanoski, Jack Gardner, Dawn Holdgate, Wendy Hudson, Bert Johnson, Leslie B. Johnson, Joe Marcklinger, John McLaughlin, Barry Rector, and Linda Williams

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## MINUTES

**Monday, March 28, 2016**

PSF, 4 Fairgrounds Road, Training Room – 6:00 p.m.

**Purpose: Regular Meeting:**

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**STAFF IN ATTENDANCE:** Mike Burns, Transportation Planner; Eleanor Antonietti, Zoning Administrator; Leslie Snell, Deputy Director of Planning

**ATTENDING MEMBERS:** Nat Lowell, Chairman; Andrew Bennett; Kara Buzanoski; Wendy Hudson; Bert Johnson; Joe Marcklinger; Barry Rector *arrives late*; Linda Williams.

**ABSENT:** Jack Gardner; Dawn Holdgate; Leslie B. Johnson; and John McLaughlin

**BY PHONE:** Gabe Sherman (Mass DOT)

**Public present:** Paula Leary

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### **I. Call to Order:**

The meeting was called to order at 6:08 pm

### **II. Establishment of Quorum:**

Chairman Lowell declared a quorum was present.

### **III. Approval of Agenda:**

Adopted by **UNANIMOUS** consent.

### **IV. APPROVAL OF MINUTES:**

The **MOTION** was made by Chairman Lowell and seconded that the NP&EDC does hereby vote to approve the NP&EDC minutes for February 1, 2016, as submitted.

The vote was **UNANIMOUS**.

### **V. PUBLIC COMMENTS:**

NONE

### **VI. ACTION/DISCUSSION**

#### **A. NRTA Year Round Bus Study**

Paula Leary presents analysis and diagnostics to accompany Power Point. Generally NRTA is operating at better than state average. There are 15 transit authorities in the Commonwealth. NRTA is operating better than other rural transit systems in New England in the areas of passenger/mile, passenger per hour, and farebox recovery. These are indicators that demonstrate the NRTA's system is operating more efficiently than many New England and is the top rural transit performer in Mass., also better than national average – using data from Nat'l Transit Data Base.

BURNS adds that highlighting on the MARKET ANALYSIS Slide indicates higher density residential areas as this relates to use/target ridership.

## NP&EDC Minutes for March 28, 2016; adopted May 2, 2016

LEARY We held stakeholder meeting in Jan. 2016 and did some pop-up tables at NHS and Stop 'n Shop. Had a 10% response rate with survey. Public workshops were well attended and resulted in good feedback. A lot of summer customers to support year round service. Churches helped reach Spanish-speaking population. Jason Bridges helped get the word out. Original Destination (People that came to the open house meeting were asked to put a dot on their trip origin, where they live and a dot on where they want to go using the bus.) pairs generated maps of potential frequency and desired routes. Madaket ridership has grown in summer but drops off dramatically after Labor Day, but a lot of respondents want year round service. Over a third of the respondents do not have a car and get around by walking biking, getting a ride, taking a taxi or they simply do not make the trip. 50% living in the Mid Island and Miacomet areas and along Old South road ride the bus at least 3 times a week and 68% ride at least once a week.

HUDSON Did you ask questions of Cisco Brewery and Bartletts?

LEARY Yes. Mid island and Miacomet loops are most popular. 96% of respondents use the bus in the summer and would also ride in the off season, 22.9% would ride the 5 or more days a week. The Mid Island and Miacomet Loops are the most used routes. 47% of those that do not currently use the bus in the summer would take it if it operated year round and want the bus to go to the boats, airport and the mid island area. The NRTA's current seasonal service operates 145 days with a peak season average of 2,900 riders/day and 1,200 in the shoulder seasons.

BURNS explains slide with color coded overlay of residential density around schools and NFR OSR corridor. Based on 2010 census data very indicative of problem areas. Demographics justify providing a 30 minutes service.

LEARY Alternative Dvpt. Process Slide ... identify transit market, ridership, level of service. Clear desire to have yearround bus system. Service enhancements and cost saving options will be available on April 13<sup>th</sup>. There will need a sneak peak at D'land. Joint BOS and NRTA Advisory Board presentation. Paula happy with strong community support. Identifying funding sources is greatest challenge but they have already pinpointed some.

BURNS suggest a recommendation for BOS 4/13 mtg. Refer funding options to NP&EDC and make subsequent recommendations to BOS. Next mtg. is 5/2. Provide BOS w/ recommendation of how to implement this system, if at all.

LOWELL Has there been a PLAN B (cost saving options/alternatives)

LEARY Yes. We did a Regional Transit Plan study a year and a half ago. Phasing in is good idea.

HUDSON so 4/13 you will have more ideas/options re. funding?

Staff recommends that we defer a specific recommendation to May mtg.

WILLIAMS do we need to have a public hearing?

BURNS No. Public mtg. but not hearing.

LEARY I like that you are looking at transportation big picture. OSR, schools, Tom Nevers, Delta Fields, all were big areas of interest/need.

LOWELL What do you need from us?

BURNS To schedule May 2<sup>nd</sup> Special Mtg.

LEARY This is informational but would like for you to attend one of the public mtgs.

BURNS I will be at BOS mtg. on 4/13 and I will communicate that NP&EDC can make recommendations if asked to do so.

### B. Complete Streets Policy – review draft policy

3 NP&EDC members attended on 3/18

## NP&EDC Minutes for March 28, 2016; adopted May 2, 2016

BURNS recaps policy and available funding. Guaranteed access for all ages and abilities and all modes. Pre-requisite is Complete Streets training which gives guidance on scoring thresholds. I have included a Draft Policy to be eventually approved by BOS. Tells WILLIAMS to go ahead and score this if she likes. There is a recommended time line. Want to finalize this on 5/2 and want BOS to hear this at their 5/18 mtg. and take action to approve it.

WILLIAMS We need to be more detailed than the sample we had at the training.

JOHNSON Are we too late to get \$50,000?

BURNS No. We can but we won't have a project ready for advertising by July 1<sup>st</sup>. We are now at 1<sup>st</sup> of 3 steps which is getting policy drafted and approved. \$50,000 is for professional services which would enable us to get a consultant. \$400,000 is not a lot but could fill in some gaps (sidewalks, crosswalks, in town bike path...). These are all part of Phase II. Chapter 90 is to fill in gaps.

Need the 80 points to approve us and then we come up with Project.

LOWELL Do we have to have a place identified?

BURNS Sidewalks on Pleasant St. among others ... the \$400,000 could supplement a project by being bootstrapped onto Chapter 90 funds.

BUZANOSKI If it goes with Chapter 90, it has to be streets.

SHERMAN This is more specific than Chapter 90. Bike/ped improvements.  
Capital infrastructure project.

BURNS Staff is asking NP&EDC to include this item along with TIP (feasibility study) on 5/2

**The MOTION was made** by Linda Williams and seconded that the NP&EDC does hereby vote to approve Complete Streets application as presented by Mike Burns.

The vote was **UNANIMOUS**.

### C. FY 2016-19 TIP – MPO Self Certification Compliance Statement

BURNS Typically during approval of TIP, we ask BOS to sign off on document like this. Mass DOT recently completed an air quality analysis a little after TIP was approved so we are asking you to vote to certify that the TIP was developed in compliance with regulations.

SHERMAN This would be done annually, not everytime an adjustment was made to the TIP. This time we will bring you in to compliance. This will be an annual exercise.

Staff asks NP&EDC to authorize the Chair to sign this certification.

**The MOTION was made** by Linda Williams and seconded that the NP&EDC does hereby vote to authorize the Chair to sign this certification as presented by Mike Burns.

The vote was **UNANIMOUS**.

### D. FY 2016 UPWP – Budget Reallocation

BURNS These 2 items will be submitted to MassDOT. Just a consultation. Don't need approval. Reallocated time and GIS related tasks. Moving funding from travel to equipment (traffic counter). No need for a vote. Just an update.

### E. FY 2017 UPWP – review draft program and public review schedule

BURNS See [Page 44](#) of packet. No major difference from this years other than that the amount of funding went up. Surface Transportation Act – more direct costs. Bike pedestrian counter.

Also included a draft public review schedule now and again on 5/2. There would need to be a Special Mtg. scheduled on 6/6 to approve the public review schedule, the draft UPWP and the TIP. Public mtg. is scheduled on 6/20 to take public comments. Standard protocol. We will need a special mtg. on 7/18 to vote on final approval. Can revise the dates to conform with Planning Brd. mtg. schedule, to avoid over scheduling mtgs.

### F. FY 2017-2020 TIP – review draft program and public review schedule

## NP&EDC Minutes for March 28, 2016; adopted May 2, 2016

BURNS See above. Funding targets are on Page 43 – available to every region. Page 48 lists for FY16 – 2<sup>nd</sup> year of phased in-town bike path. Next year – FY 17 and FY 18 – don't have project ready but Staff has, in the past, flexed the funding over to transit side so NRTA could use that to replace 2 buses rather than a road project. Don't want that funding to be lost.

LOWELL Aren't there going to be more than one Phase for in-town bike route?

BURNS Yes but – this might be only option. Might be a rotary service project for FY18.

LOWELL Work that out at staff level and give us a recommendation.

BURNS Bartlett service rotary might be ready in FY19. It all depends on passage of capital requests. Staff would work this fall on getting that project initiated. Need to certify that right of way is in place. The project is not too complicated and perhaps could make it into FY18

WILLIAMS Do you need a vote on the schedule?

BURNS We want your support for this schedule

BUZANOSKI I am opposed to putting any paving in the TIP because there is other funding for that.

BURNS I have to differentiate btwn. what is federally eligible and locally funded project.

LOWELL Buying a bus is a way to capture the funding. Use the funds so it is not lost and given to another community.

BUZANOSKI Let's put it on the next agenda

BURNS 5/2 mtg. We have until 6/6 to send this out for Public review so we have until then to find an eligible project.

**The MOTION was made** by Linda Williams and seconded that the NP&EDC does hereby vote to approve placing this on the schedule for the 5/2 meeting as presented by Mike Burns.

The vote was **UNANIMOUS**.

### G. Public Participation Plan Update – review draft Plan and public review schedule

See above.

BURNS Last time we approved was in June 2007. Letting stakeholders know how we spend the funds. Title VI and Civil Rights and proving that we are not discriminating on use of federal funds. Just informational – Staff was unable to put together a draft for this but see Page 4, Item 7 for schedule to roll out Public Participation Plan. This requires a 45 day review period. So the draft will be ready by 5/2 and we would approve at end of July. There is an advertisement in paper although use of social media has become more cost effective and more widespread way to reach public.

LOWELL Do you need a vote?

BURNS No – this is just a heads up of that schedule.

ALL TRANSPORTATION ITEMS ARE DONE.

GABE SHERMAN HANGS UP

### H. Action/Discussion: 2016 ATM – Final Review

SNELL Several items need to be addressed.

RIGHT TO FARM bylaw. No one seemed to understand. The gist is spirit of supporting agriculture. This is about commercial agriculture. And includes some disclosures. There is a positive recommendation from FinCom

LOWELL I did some research to better understand

JOHNSON Does this Agricultural Commission have any authority to do anything – enforcement?

SNELL They would be a facilitator/mediator btwn. commercial farmers and the person filing a grievance or nuisance complaint (*i.e.* roosters).

WILLIAMS There is a nuisance bylaw but this is different

**MOTION** to make NO comment/recommendation

M/S/A LW Joe M 2nds

**UNANIMOUS**

SNELL There a few Town sponsored articles that you have not yet discussed. Planning Brd. and FinCom have already made their recommendations. Your support could be voiced if the article is called.

Article 10 – CAPITAL PROJECTS article (\$10 million to AHTF)

**MOTION** to make a Positive recommendation

M/S/A LW Joe M 2nds

**UNANIMOUS**

SNELL Next are 4 sewer articles – mapping people into sewer districts and or payment for.  
BUZANOSKI Allowing betterment assessments to go from 20 years to 30 years (Article 17) and the other allows for senior citizen to get tax deferrals and betterment deferrals (elderly)

Article 18 is sewer appropriation

Article 66 is not related to this.

WILLIAMS Does this apply to disabled as well?

BUZANOSKI If noted in statute.

WILLIAMS I am not in favor of any of it, except mapping.

BUZANOSKI Map shouldn't go in unless it's funded

WILLIAMS There are many people going in to sewer district where there is no funding

SNELL You do not have to take a vote

**MOTION** to make NO comment/recommendation on any sewer article

M/S/A LW Joe M 2nds

**UNANIMOUS**

SNELL Next : Article 36 is zoning amendment article which adds Workforce Housing to MIPOD. Allows up to 34 workforce rental housing units for every 32,000 SF of lot area Which generally follow requirements of 40B. in Mid-island and by airport. Would go into SHI list. Would expand land area eligible for this.

Discussion about I&M article inaccuracies.

BUZANOSKI This is of planning concern and it meets master plan..

**MOTION** that this article is of planning concern.

M/S/A KB LW 2<sup>nd</sup>

**UNANIMOUS**

SNELL HOME RULE PETITION Article 82 would apply a 1% fee to real estate sales to amounts over \$2 million paid by seller and would go to AHTF. Any appropriation of over a \$100,000 has to be approved by BOS. \$2 million is high enough threshold that other communities would not oppose it.

WILLIAMS This is not a tax, it is a new fee. Important to distinguish. NOT A TAX. The \$2 million cap came from trying to get it passed.

**MOTION** that this article is of planning concern and commission supports.

M/S/A LW KB 2<sup>nd</sup>

**UNANIMOUS**

**I. Review of Census Questionnaire**

SNELL Andrew Vorce wants to go over this in detail at 5/2 meeting (passes this out – not in packet). We have under 1,500 responses. Similar census was mailed out in 2006 prior to creation of Master Plan. Many of responses in 2016 have been quite similar. Some new questions. 1, 3, 4, 6, & 9 were also asked in 2006. Numbers 2, 5, 7, 8 were new questions.

Gives overview of responses – comparing to 2006. A lot of similarities.

People want to invest more in bike path infrastructure.

**NP&EDC Minutes for March 28, 2016; adopted May 2, 2016**

LOWELL We have to get the facts out there about Open Space. We should encourage more open space purchasing.

**J. Transportation Report**

No comments.

**K. Discussion regarding *Surfside Commons* 40B apartment building project – 106 Surfside Rd.**

**a. Site Visit on Tuesday, March 29, 2016 at 2:00 p.m.**

WILLIAMS they need to solve the sewer issue.

**VII. Other Business:**

NONE

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**ADJOURNMENT M/S/A to ADJOURN MEETING 7:25**

Submitted by:  
Eleanor Antonietti