

NP&EDC

NANTUCKET PLANNING AND ECONOMIC DEVELOPMENT COMMISSION



COMMISSIONERS: Nat Lowell (Chair), Andrew Bennett (Vice Chair), Kara Buzanoski, Jack Gardner, Matt Fee, Wendy Hudson, Bert Johnson, Leslie B. Johnson, Joe Marcklinger, Barry Rector, John Trudell, and Linda Williams

MINUTES

Monday, June 20, 2016

PSF, 4 Fairgrounds Road, Training Room – 6:00 p.m.

Purpose: Regular Meeting:

STAFF IN ATTENDANCE: Mike Burns, Transportation Planner; Eleanor Antonietti, Zoning Administrator

ATTENDING MEMBERS: Nat Lowell, Chairman; Andrew Bennett; Kara Buzanoski; Matt Fee; Jack Gardner; Wendy Hudson; Bert Johnson; Barry Rector (arrives 18H29); John Trudell.

ABSENT: Leslie Johnson; Joe Marcklinger; Linda Williams

BY PHONE: Gabe Sherman (Mass DOT)

Public present: Lauren Sinatra

I. Call to Order:

The meeting was called to order at 6:05 pm

II. Establishment of Quorum:

Chairman Lowell declared a quorum was present.

III. Approval of Agenda:

Adopted by UNANIMOUS consent.

IV. APPROVAL OF MINUTES:

The **MOTION** was made by Chairman Lowell and seconded that the NP&EDC does hereby vote to approve the NP&EDC minutes for June 6, 2016, as submitted.

The vote was **UNANIMOUS**.

V. PUBLIC COMMENTS:

NONE

VI. Action / Discussion Items:

A. FFY 2016-2019 TIP Amendment – Add funds to FFY 2016 and 2017 for the In-Town Bike Path

BURNS Staff requesting authorization the release of this TIP amendment for public review and to advertize public notice with public hearing scheduled for next meeting on July 18th and the amendment would become effective on July 25th.

LOWELL This relates to the bids.

BURNS There were corrections to bidding documents. Bids were rejected because prices were so inflated. There may be funding that is not utilized but it won't require TIP amendments. State will reallocate and these would be unobligated funds. At least we are covered.

NP&EDC Minutes for June 20, 2016; adopted August 8, 2016

GARDNER This is a very expensive bike path

BURNS \$3.7 is probably most expensive per mile. Damage awards are already financed. This is just construction.

The MOTION was made by Bert Johnson and seconded that **NPEDC approves the proposed** amended public review schedule as presented by Mike Burns.

The vote was **UNANIMOUS**.

FEE The culverts under there cannot be shut during storm. BOS had concerns given tides in recent big storms.

BUZANOSKI Culverts will be another contract.

LOWELL You want tidal gates.

BUZANOSKI We are having a consultant take a look

B. FFY 2017-2021 TIP – approve public review schedule

BURNS See item #2 on PAGE 37 of the Packet for a summary of where we are on timeline. The point is to authorize the public review schedule for the TIP. Start June 23 and there will be a meeting on July 18 at which time public comment will be given, and then action requested for the NPEDC to approve it. It would become effective at the end of the public review schedule on July 25th. You are familiar with projects in TIP. There are some updates in handouts. Public notice will have funding that is being flexed over to NRTA for 2 bus replacements in 2017 and funding for in-town bikepath for 2017 and Surfside / Bartlett Rd roundabout for 2019-20.

LOWELL So you expect the full bike path project to be done by 2017?

BURNS The in-town bike path is separate from this.

LOWELL Seems that the in-town bike path will go into 2018. The Bartlett/Surfside roundabout is next one up.

BURNS Yes and that still has to be advanced through the district. Paperwork has been submitted. We are meeting with District 5 to get roundabout project initiated. We have done preliminary traffic studies and conceptual plans, and right of way has been acquired with layout plans but the engineering of the intersection itself (survey and quantifying materials to be used to reconstruct the intersection) still needs to be done. Funding for that was allocated this past Town Meeting which will become available on July 1st when we will issue an RFP for design services. This is our TIP project and we need to ensure that it stays on schedule. Trying to get advance to go into FY 18 quickly, because there are not a lot of significant issues. If not, it's for 2019.

LOWELL Is there a need to vote?

BURNS Yes on Item #2. Staff requests authorization to release the Draft FFY 2017-2021 TIP for public review from June 23 to July 25th, and schedule a public hearing on July 18th to solicit public comments.

The MOTION was made by John Trudell and seconded that **NPEDC approves the proposed** public review schedule as presented by Mike Burns.

The vote was **UNANIMOUS**.

C. FFY 2017 UPWP – approve public review schedule

BURNS This is a similar action. Program of task that will be done in next fiscal year. Like TIP, it has to go through 30-day public review period. June 23 – July 25 and schedule public hearing on July 25.

The MOTION was made by Bert Johnson and seconded that **NPEDC approves the proposed** public review schedule as presented by Mike Burns.

The vote was **UNANIMOUS**.

D. Public Participation Plan – public hearing on draft plan

NP&EDC Minutes for June 20, 2016; adopted August 8, 2016

BURNS You might remember on March 28, you reviewed draft public participation plan. Has to undergo 45-day review period, so more intense. Was under review from May 26th and is scheduled to be closed on July 18. This is the meeting to take public comments on this. We have received no comments. MASS DOT will be getting me their comments soon. They may be looking for more detail as to when we meet. There is nothing about the frequency and date time and location certain as to when we meet. These have required advertisement in I&M but we are changing the protocol to be public meetings which do not require advertizing and notice in the paper We can use other notification methods such as the social media and Town's website. We have stakeholders who we eBlast. It is posted on different social media platforms. Might use radio advertising which costs less than newspaper ads.

LOWELL What kind of action do you need?

BURNS This will continue to July 18 meeting.

E. NRTA Year Round Bus Study / Ferry Connector – discussion of study and funding strategies

BURNS There has not been a lot of progress since we met last. BOS are going to review alternative system on Wed. June 22 at 5:45, if you intend on going. We should have a new cost after that meeting.

LOWELL Because of confusion with Ferry shuttle and Fairgrounds ... thinks a joint meeting is needed.

BURNS Ferry connector is not a new service so local assessment cannot be the way we fund it so Town is going through the capital process. We did go through 7 other options for funding, aside from local assessment. Regional Ballot Initiative would give us local authority to make changes rather than have to go through home rule petition. The scheduling of the next workshop is still a loose end.

FEE When do you want that scheduled?

LOWELL Earlier the better. With CapCom and Town Meeting in October ...

BURNS We were thinking about August.

FEE Was there any discussion of instituting paid day parking downtown?

LOWELL Yes, the sticker. It got quashed a few years ago when it was brought up. Comparing it to the beach sticker. Way to generate funds without generating any costs or overhead.

VORCE Wasn't there confusion about whether or not this was discussed, because I think BOS Chairman did not remember that coming up and it's not in the minutes?

BURNS not sure.

FEE I think we should think about parking downtown. Helps local businesses. There needs to be a disincentive to parking downtown all day. Now that enforcement again, it's easier to find a spot. In summer, you base it on demand and you crank up the demand and the price/fee. This should be part of the big picture discussion of how to fund sidewalks and everything else. People are ready for it.

LOWELL Do you mean meters or stickers?

FEE Potentially the stickers to identify the vehicles. Maybe free for 1st hour or 2 and then there is a charge. Cannot move from one spot to 3 spots over.

HUDSON A lot of support for paid parking.

FEE There used to be winter ticketing. Now ticketing is based on complaints.

VORCE So you think there might be support for a variation of a pay station?

FEE Yes or some variation of that.

VORCE We never talked about individual meters.

ALL NO

LOWELL I think sticker makes sense because you are keeping control over hourly limits. It's a privilege to park downtown.

FEE Will we enforce it all day so that people can park downtown all day? We are going to have to find a dedicated substantial funding source to fund the buses and parking garage as we get busier.

HUDSON We have spent enough time on this. Next step is to get BOS to take a stance.

RECTOR asks Matt if it made it into BOS Goals and Objectives?

FEE Yes

NP&EDC Minutes for June 20, 2016; adopted August 8, 2016

RECTOR The implementation phase falls within BOS purview. We have been going round a round about this for years. One single approach won't work because want to make it accessible. Have you talked to merchants association?

HUDSON There isn't really such a thing.

TRUDELL Needs to be universal, fair, and equitable approach and easy. Any kind of parking has to treat residents and tourist alike.

LOWELL Where does money go for tickets?

GARDNER General Funds. They get as much as a couple \$100,000 per year.

LOWELL Does that legislation allow us to designate money from tickets to go to specific fund?

BUZANOSKI Administration makes determination about where funds go.

FEE You can make a recommendation to the administration.

LOWELL How much money is generated from parking tickets?

BUZANOSKI About \$300,000

LOWELL We need to come up with a number for construction vehicles.

BURNS Ferry connector is successful but is not funded beyond this year.

LOWELL We are charging \$2/ride now. Thinks \$1,000 a year is decent for those vehicles.

TRUDELL If you have 200 parking spaces and each contractor is paying \$1,000 to have a safe place to park their vehicle, still only about \$200,000 generated.

FEE We made a category for the trucks that are downtown and have commercial plates but residential parking stickers, a loophole for commercial trucks. The police claim that they cannot distinguish if someone says they have the in town address (residential stickers being used as permits for commercial trucks parking in town). Someone has to spearhead this or it's going nowhere.

LOWELL Ones that are in town a lot in winter are at 2FG in summer. About 170 cars.

BURNS Airport is about \$20/night for parking. Option 6 - \$17.50 overnight parking fare would pay for Ferry Connector. Willingness to pay and market rates. We have to look at value of overnight parking in a protected lot to get to a transportation service. There is a cost for providing the shuttle. \$1,700 seasonal permit would pay for the system. Do you want to run ferry connector on year round basis?

LOWELL Maybe we can get information out to these people.

JOHNSON To get a sense of how much they would pay.

LOWELL A lot of people are leaving vans on job sites, especially downtown so they can walk to boats.

GARDNER Whatever you charge them, they are just going to cost it out to the customer.

BURNS 2 competing issues – 1)What is willingness for people to pay?, and 2) the \$280,000 that it costs to run the Ferry Connector for a season. Calculate what needs to be raised. Assuming 80% of a 200-space lot is full and balance that against willingness to pay.

LOWELL Andrew made the point that there is plenty of room to add on to this lot.

BURNS There are other people who are not contractors who would be discouraged from parking there if they had to pay \$17.50/night.

LOWELL Maybe someday one of the ferry services will have their own bus service. HyLine is spending over \$20,000,000 to improve the situation. We will try and have a workshop in September.

BURNS We can keep this on the agenda as a rolling item. For next meeting we will probably have a new alternative and can keep discussing funding options.

LOWELL Also need to establish the length of time. Do we stop at Stroll, or Thanksgiving? It should coincide with winter boat schedule.

JOHNSON Stroll is a tourist thing, not a contractor thing.

BURNS Thinks running it past Stroll is good. All contractors are in Town parking lot.

GARDNER Run it up to Christmas.

F. Bicycle and Pedestrian Advisory Committee – Committee appointments

There are 6 existing members (Kevin Marshall, Jason Bridges, Dave Fredericks, Harvey Young, Rachel Hobart, Ian Golding) who have all expressed interest. 2 new applicants (Joe Conway and Jean Allen).

BURNS Happy with existing composition of the committee. Requesting NPEDC to refill those 6 seats and to appoint an NPEDC member to serve on committee. Right now it's Linda Williams.

NP&EDC Minutes for June 20, 2016; adopted August 8, 2016

BUZANOSKI Can we expand the committee to include new members?

LOWELL You are raising your quorum and we don't have staggered membership.

BURNS We have 7 members right now. I am Staff.

VORCE It's well balanced right now. It's an advisory committee right now. Don't recommend expanding it from 7.

FEE Could you have a system where there is an alternate?

MOTION was made by Kara Buzanoski and seconded that **NPEDC approves adding 2 alternate seats.**

The vote was **UNANIMOUS.**

MOTION was made by Jack Gardner and seconded **to nominate** Jean Allen and Joe Conway to fill the "alternate" seats **and to reappoint** the same 6 and reappoint Linda Williams as NPEDC representative.

The vote was **UNANIMOUS.**

G. Acceptance of Membership Appointments

1. Housing Authority

MOTION was made by Barry Rector and seconded that **NPEDC accept the appointment for the Housing Authority.**

The vote was **UNANIMOUS.**

2. Conservation Commission

This has not been on the agenda yet.

Andrew Bennett will mention it to Conservation Commission. It needs to be placed on Agenda.

MOTION was made by Bert Johnson and seconded **to accept the appointment of Andrew Bennett as Conservation Commission member** when he is confirmed by Conservation Commission.

The vote was **UNANIMOUS.**

H. Action/Discussion: Appointment of At-Large Members (3) Year Term

VORCE Jack Gardner is one applicant who is re-upping.

MOTION was made by Bert Johnson and seconded **to reappoint Jack Gardner** to the NPEDC.

The vote was **UNANIMOUS.**

POINT OF ORDER FOR CLARIFICATION

***REMINDER THAT MEMBERSHIP AND AT-LARGE APPOINTEES MUST GET SWORN-IN.**

I. Action/Discussion: Election of Officers

1. Chairman (Current: Nat Lowell)

MOTION was made by Bert Johnson and seconded **to accept the slate as submitted.**

The vote was **UNANIMOUS.**

2. Vice-Chairman (Current: Andrew Bennett)

MOTION was made by Bert Johnson and seconded **to accept the slate as submitted.**

The vote was **UNANIMOUS.**

J. Action/Discussion: Agency Appointments

1. Contract Review Committee of Human Services (1)

Bert Johnson re-upping.

MOTION was made by Barry Rector and seconded **to re-appoint Bert Johnson to the Contract Review Committee.**

The vote was **UNANIMOUS.**

The vote was **UNANIMOUS.**

UNANIMOUS

2. Capital Program Committee (1)

Nat Lowell wants to re-up. A lot of good information and presentations. Eye opening. Learn a lot about the government. Very nuts and bolts. helps with planning.

MOTION was made by Jack Gardner and seconded **to re-appoint Nat Lowell to Capital Program Committee.**

The vote was **UNANIMOUS.**

3. MARPA (1)

Barry Rector re-upping.

MOTION was made by Andrew Bennett and seconded **to re-appoint Barry Rector to MARPA.**

The vote was **UNANIMOUS.**

4. Affordable Housing Trust Fund

Kara B re-upping

MOTION was made by Bert Johnson and seconded **to re-appoint Kara Buzanoski to the AHTF.**

The vote was **UNANIMOUS.**

HUDSON Fine to have continuity. If the purpose is to have outreach by NPEDC members to these other committees, then we need to be informed about what is going on at the meetings. And if you cannot make it to all the meetings, there should be an alternative. Fine if there is no change but it needs to be fluid with NPEDC and if what's being discussed or reviewed is related to our mission, then we need to hear from them.

BURNS There is an item under BOS called Selectmen's reports where the members talk about other committees on which they serve.

VORCE There is plenty to report on AHTF. Kara is our representative. Likes the idea suggested by a few members to have a presentation at end of NPEDC meetings to recap these other meetings.

CONSENSUS when NPEDC members appointed to other committees have something to report, they should. The feedback should be bi-directional.

LOWELL What about tying in Habitat for Humanity?

VORCE Money has been appropriated for part time position to help with AHTF

LOWELL Put it on the agenda for August.

K. Transportation Report

BURNS will discuss only if there are concerns. Notes that bid opening for in-town Phase I – we amended TIP to accept more funding. Bids are scheduled to be opened in late August. That is the only added note.

FEE About ferry numbers? We used to have a rolling number ... are you tracking these? Over and back ...

NP&EDC Minutes for June 20, 2016; adopted August 8, 2016

BURNS We are at 21,500.

FEE Some cars come over and never come back.

GARDNER They don't force you to register in Mass. like they used to in order to keep the car here.

JOHNSON You have to register here only if you work here.

FEE The gridlock number was 25,000. We need to track this to see if our projections were right.

GARDNER makes a difference in excise taxes.

LOWELL Still a lot of one-way tickets sold.

VORCE Confirms that Mike has the information

BURNS Could provide at next meeting.

VII. Other Business:

LOWELL We are going to be doing Milk Street this Fall

BUZANOSKI Yes. We are only waiting on poles.

VORCE Next item. Actual application is included in Packet Page 46. We are looking for support of Town's application or ability to file ourselves, right?

SINATRA Still unclear to me. Looking for guidance on how this MOU should be written. It was just released and is due in early July. This funding is a reason to revitalize the Green Community. The funding is there and want to see what we can do with it. Priority is to involve Regional Planning Agencies.

VORCE need a motion to either support Town's submission of this or that we submit it ourselves. Recommend that we do it ourselves. This is like DLT A

MOTION was made by Jack Gardner and seconded **to support that the NPEDC as the Regional Planning Agency submit this MOU.**

The vote was **UNANIMOUS.**

VORCE asks who might be interested in reading the Northeast Ocean Planning Document. We have to submit comments back. I was in New Bedford listening to the interesting testimony.

FEE volunteers to read it.

VORCE Lauren has reviewed it as well. It's designed for Maine and New Hampshire. It's not like the state's ocean plan that ended up like a zoning map. It's more of a process plan. How does it come down to the local level? Asks Lauren Sinatra what she thought.

SINATRA – Chapter on Energy & Infrastructure Planning did not present a fair assessment of our substations. There are 4 sites that went out to bid for leases for wind energy development. Only 2 sites were actually leased.

VORCE This is not about construction yet, but about the environmental assessment. Investigative phase.

SINATRA Survey is due from both companies in a year.

VORCE talks about visit to New Bedford to examine economic development ideas with Wendy and the Chamber of Commerce representatives.

Zoning reform bill made it out of the Senate. Doubtful that that will be enacted this year. Major victory nonetheless, under consideration since 1989. Still a ways to go. Leslie Snell was at MARPA, and they think it still has to go to the House and will be voted on by them by end of the year. One of the Regional Planning Agencies has someone at House who said it will probably be amended by the House and it will have to be resubmitted next year in some version.

John Trudell left at 7:20 p.m.

ADJOURNMENT M/S/A to ADJOURN MEETING at 7:27 p.m.

Submitted by:
Eleanor Antonietti