

BOARD OF SELECTMEN

Minutes of the Meeting of September 14, 2016. The meeting took place in the Public Safety Facility Community Room, 4 Fairgrounds Road, Nantucket, MA 02554. Members of the Board present were Rick Atherton, Matt Fee and James R. Kelly. Robert DeCosta arrived at 6:02 PM. Dawn E. Hill Holdgate was absent.

I. CALL TO ORDER

Chairman Kelly called the meeting to order at 6:00 PM.

II. BOARD ACCEPTANCE OF AGENDA

The agenda was unanimously accepted as presented.

III. ANNOUNCEMENTS

1. Town Manager C. Elizabeth Gibson announced that the Board of Selectmen meeting is being video/audio recorded, in accordance with the requirements of the Open Meeting Law.

IV. PUBLIC COMMENT

None.

V. NEW BUSINESS

None.

VI. APPROVAL OF MINUTES, WARRANTS, PENDING CONTRACTS

1. Approval of Minutes of October 14, 2015 at 6:00 PM; February 24, 2016 at 6:00 PM; April 13, 2016 at 5:45 PM; May 4, 2016 at 6:00 PM; May 11, 2016 at 6:00 PM; June 1, 2016 at 6:00 PM; June 8, 2016 at 6:00 PM; June 15, 2016 at 6:00 PM; June 22, 2016 at 1:00 PM; July 6, 2016 at 6:00 PM; August 3, 2016 at 6:00 PM; August 17, 2016 at 6:00 PM. Mr. Atherton moved to approve the minutes of October 14, 2015 at 6:00 PM, February 24, 2016 at 6:00 PM, April 13, 2016 at 5:45 PM, May 4, 2016 at 6:00 PM, May 11, 2016 at 6:00 PM, June 1, 2016 at 6:00 PM, June 8, 2016 at 6:00 PM, June 15, 2016 at 6:00 PM, June 22, 2016 at 1:00 PM, July 6, 2016 at 6:00 PM, August 3, 2016 at 6:00 PM and August 17, 2016 at 6:00 PM; Mr. Fee seconded. So voted 3-0. Chairman Kelly abstained from voting on the minutes of October 14, 2015 at 6:00 PM and February 24, 2016 at 6:00 PM.

At 6:02 PM Mr. DeCosta joined the meeting.

2. Approval of Payroll Warrants for Weeks Ending August 21, 2016; August 28, 2016; September 4, 2016; September 11, 2016. The payroll warrants for weeks ending August 21, 2016, August 28, 2016, September 4, 2016 and September 11, 2016 were approved by the unanimous consent of the Board.

3. Approval of Treasury Warrants for August 24, 2016; August 31, 2016; September 7, 2016; September 14, 2016. The treasury warrants for August 24, 2016, August 31, 2016, September 7, 2016 and September 14, 2016 were approved by the unanimous consent of the Board.

4. Approval of Pending Contracts for September 14, 2016 - as Set Forth on the Spreadsheet Identified as Exhibit 1, Which Exhibit is Incorporated Herein by Reference. Ms. Gibson reviewed the various pending contracts and answered questions from Board members. Director of Municipal Finance Brian Turbitt

reviewed a contract with DLM Associated for tax bill printing. The pending contracts for September 14, 2016 were approved by the unanimous consent of the Board.

VII. CONSENT ITEMS

1. Gift Acceptance: Natural Resources Department; Human Services (Saltmarsh Senior Center). Ms. Gibson reviewed the various gifts. By unanimous consent, the Board accepted a gift of \$720 for the Brant Point Shellfish Propagation Facility; 8,000 oysters valued at \$800 for the Natural Resources oyster restoration site; and \$50 for the Saltmarsh Senior Center.

2. Resignation Acceptance: Finance Committee; Council on Aging; Council for Human Services; Nantucket Historical Commission. By unanimous consent, the Board accepted resignations from Matthew Mulcahy from the Finance Committee; Joe Aguiar from the Council on Aging and the Council for Human Services; and Kevin Kuester from the Nantucket Historical Commission, with thanks to all for their service to the Town.

3. Town Clerk: Request for Appointment/Reappointment of Election Officers. By unanimous consent, the Board appointed/reappointed the slate of election workers (attached) for one-year terms.

4. Request for Approval of Application for New Officers/Directors for Annual All-Alcoholic Beverages Club License for Great Harbor Yacht Club, Inc. d/b/a Great Harbor Yacht Club Located at 96 Washington Street. By unanimous consent, the Board approved a new officers/directors application for Great Harbor Yacht Club.

5. Request for Approval of Application for Change of Beneficial Interest for Seasonal Wine/Malt Beverages Package Store License for 167 Raw, Inc. d/b/a 167 Raw Located at 167 Hummock Pond Road. By unanimous consent, the Board approved a change of beneficial interest application for 167 Raw.

VIII. CITIZEN/DEPARTMENT REQUESTS

1. Committee Appointments: Council on Aging; Cultural Council; Roads and Right of Way Committee; New Fire Station Work Group. Ms. Gibson reviewed the vacancies and applicants for the Council on Aging, Cultural Council and Roads and Right of Way Committee. Mr. Atherton moved to approve the appointments of Kathleen Grieder and Alison Forsgren to the Council on Aging, Ann Bissinger to the Cultural Council and Nelson Eldridge to the Roads and Right of Way Committee, with terms to be set by staff; Mr. Fee seconded. So voted 4-0. Regarding the New Fire Station Work Group, Chairman Kelly asked to step down from serving as a Board representative. Mr. Atherton said he can be one of the Board representatives. By consent, the Board endorsed the appointments of Mr. Atherton and Ms. Hill Holdgate as Board representatives; Richard Hussey as the Capital Program Committee representative; Stephen Maury as the Finance Committee representative; Neil Paterson and Dave Fredericks as citizen members; and Fire Chief Paul Rhude.

IX. PUBLIC HEARINGS

1. Public Hearing to Consider Amendments to the Nantucket Town and Siasconset Sewer Districts Pursuant to Section 10 of the Nantucket Sewer Act Regarding Articles 3, 12 and 14 of October 17, 2016 Special Town Meeting. Chairman Kelly opened the public hearing. Ms. Gibson briefly reviewed the Nantucket Sewer Act, noting that it allows for the expansion of sewer districts by town meeting approval on the condition that a public hearing be held and a recommendation of the Board made. She said a staff group comprised of Public Health Director Roberto Santamaria, Department of Public Works Director Kara

Buzanoski and Director of Planning Andrew Vorce reviewed the three articles and positively recommend them all for the October 17, 2016 Special Town Meeting. Regarding Article 14, Mr. Atherton said he'd like to somehow memorialize that the contractor has to pay to construct the sewer, not the Town, and to ensure the infrastructure is sized correctly. Mr. Vorce said the developer will be applying to the Planning Board to subdivide the property and a sewer plan will have to be approved by the DPW Director, who will ensure the sewer infrastructure is sized appropriately. Mr. Vorce answered questions from Board members. Bruce Mandel voiced concern that Article 3 does not include some parcels of land that should be included such as Madaket Marine, some parcels on Hither Creek, two properties on Sheep Pond Road, and Warren's Landing and Eel Point Road, and includes Madaket Land Trust parcels that should be removed. Chairman Kelly closed the public hearing. Mr. DeCosta said he agreed about adding the Hither Creek parcels but said the others noted by Mr. Mandel are too expensive to run the sewer. He also agreed about removing the Madaket Land Trust parcels. Ms. Buzanoski said the areas looked at significantly contribute to nitrogen loads to Long Pond and Hither Creek. She added that if the Town finds that after completion, more parcels should be added the sewer can be extended at that point. Ms. Gibson clarified that the design is not even done yet, and if the project is approved at the October 17, 2016 Special Town Meeting, then it can come back at future town meetings to add parcels if the designers determine changes need to be made. Mr. Fee spoke in favor of establishing a work group and to include Mr. Mandel and others to review the parcels. He added that he feels there are lots of unanswered questions and impacts, and the Board needs to think at a policy level of the effects of the cost being 100% on the tax base. Some discussion followed among Board members regarding a funding policy. Mr. Atherton said he is not sure any funding policy was ever adopted by the Board. Mr. DeCosta said he feels needs areas such as Hummock Pond differ from areas surrounding Madaket and Nantucket Harbor and sewerage it should not be borne by the taxpayers 100%. Mr. Atherton said he feels the Board should draft a funding policy regarding sewer projects. Mr. DeCosta moved to approve the positive recommendations from the staff work group for Articles 3, 12 and 14 of the October 17, 2016 Special Town Meeting; Mr. Atherton seconded. So voted 4-0.

X. TOWN MANAGER'S REPORT

1. FY 2016 End of Year Budget Reports: General Fund; Airport Enterprise Fund; Wannacomet Water Enterprise Fund; Siasconset Water Enterprise Fund. Mr. Turbitt reviewed FY 2016 General Fund end of year revenues and expenses, noting revenues were approximately \$1.14 million over budget and expenses were approximately \$565,000 less than budgeted. Mr. Turbitt answered questions from Board members. Airport Manager Tom Rafter reviewed Airport revenues and expenses, noting revenue was down but expenses were significantly down due to low fuel costs, and resulted in approximately a \$1.23 million surplus. Mr. Rafter answered questions from Board members. Wannacomet Water Company General Manager Bob Gardner reviewed Sconset Water, noting it had a surplus of about \$24,000 which was to be expected. He reviewed Wannacomet Water, stating it ended with a surplus of about \$929,000 due to an increase in water sales and connections due to new construction. Mr. Gardner answered questions from Board members.

2. Preliminary Review of FY 2018 General Fund Budget Projections. Ms. Gibson reviewed the budget process. Financial Analyst Julia Lindner reviewed economic indicators, noting local receipts are good indicators of revenue. She stated the Finance Department is tracking building permits, real estate volumes and rooms tax. Ms. Lindner reviewed local indicators vs. national indicators. She answered questions from Board members throughout the presentation. Mr. Turbitt reviewed FY 2018 General Fund preliminary budget projections. He reviewed Proposition 2-1/2 including property tax levy, how the levy limit is calculated and how the levy limit is increased. Mr. Turbitt reviewed projected revenues and expenditures for

FY 2018, stating that the numbers are very preliminary. Ms. Gibson cautioned the Board to not “fall in love” with the numbers.

3. Update on Easy Street Bulkhead Repair Project. Emergency Management Coordinator Dave Fronzuto reviewed the Easy Street bulkhead reconstruction project, noting it was previously delayed due to a steel shortage but is now on track to commence October 17 and go through mid-December. He reviewed the current condition of the bulkhead, a proposed site plan of the project and schematics of the project. Mr. Fronzuto answered questions from Board members. Mr. DeCosta said he’d like to see the Easy Street sidewalk opened for Christmas Stroll weekend.

Mr. Fronzuto gave a brief update on the Jetties reconstruction project, noting upon commencement this fall it should be complete within eight months. Mr. Fronzuto answered questions from Board members.

4. Traffic Safety Work Group Recommendations: Elimination of On-street Parking Space on Pine Street; Elimination of On-Street Parking Spaces in front of 78 and 84 Easton Street. Project Administrator Erika Mooney reviewed a GIS map of Pine Street and the proposed elimination of one parking space. Mr. DeCosta moved to approve the elimination of one on-street parking space on Pine Street between Jefferson Lane and Eagle Lane, adjacent to 9 Eagle Lane; Mr. Atherton seconded. So voted 4-0. Ms. Mooney reviewed a GIS map of Easton Street and Traffic Safety’s recommendation to remove parking spaces in front of 79 and 84 Easton Street. Following some discussion, the Board consensus was to take no action regarding Easton Street.

5. Monthly Town Management Activities Report. Ms. Gibson reviewed Town Management activities for the past month, including personnel issues, meetings and projects. Ms. Gibson briefly reviewed a recent meeting she had with Historic District Commission Chairman Kristine Glazer and member Diane Coombs regarding HDC staffing. Some discussion among Board members followed. Ms. Gibson reviewed other items such as preparing for Special Town Meeting.

XI. SELECTMEN’S REPORTS/COMMENT

1. Committee Reports. Mr. Atherton reported that he recently used the bathroom facilities at Children’s Beach and found them “remarkably clean”. He also reported that at the last Board of Health meeting, the board granted several sewer variance requests on Old South Road. Ms. Gibson noted that mitigation for I/A (innovative/alternative) sewer systems will be discussed at either the Board’s September 21 or 28, 2016 meeting. Mr. Santamaria stated that this matter is on tomorrow’s Board of Health agenda. Mr. DeCosta reported on a fisheries meeting he and Peter Kaizer attended in Warwick, RI regarding squid. He also noted that the state legislature has approved the transfer of property from the Land Bank to the School. Ms. Gibson noted the Town is working on getting appraisals for the property. Mr. DeCosta stated that he will not be at the Board’s September 28, 2016 Board meeting.

XII. ADJOURNMENT

The meeting was unanimously adjourned at 7:53 PM.

Approved the 21st day of September, 2016.

Town of Nantucket



OFFICE OF THE TOWN & COUNTY CLERK

16 Broad Street
NANTUCKET, MASSACHUSETTS 02554-3590

Catherine Flanagan Stover, MMC, CMMC
Town & County Clerk

(508) 228-7216

FAX (508) 325-5313

Home: (508) 228-7841

Email: cstover@nantucket-ma.gov

townclerk@nantucket-ma.gov

WEBSITE: <http://www.nantucket-ma.gov>



TO: Board of Selectmen

FROM: Nancy L. Holmes
Assistant Town & County Clerk

DATE: August 16, 2016

RE: Re-appointment/Appointment of Election Officers

In accordance with Section 3.4 (a) (2) of the Town Charter, I recommend appointment of the following individuals as Election Officers for one-year terms ending 2017.

Thank you for your continued assistance and support!

Warden: Francis B. Psaradelis, Jr.

Deputy Wardens: F. Manuel Dias, Robert Reardon, Jerry Adams, John Stover, David Fronzuto, James Perelman

Clerks: Elaine Flynn, Naomi Duarte

Inspectors & Tellers

Carole Corkish

Mary Malavase

Linda MacDonald

Peter Boyce

Penny Dey

Patricia Giles

Ann Stock

Susan Beamish

Toby Greenberg

M. James Cranston

Perry Butler

Elizabeth Flanagan

Susan Robinson

Julie Fitzgerald

Margaret Ann Fleming

Nancy Moylan

Stephen Calabrese

Melissa Morissette
Elaine Boehm
Carol Manville
Jane Joynt
Clark Whitcomb
Judith Beamish
James Grieder
Barbara Anderson
Mona Wheatley
Janice Davis
Virginia Kinney
Julie Reinemo
Joseph McLaughlin
David Larrivee
Catherine Wiands
Martha Butler
Marjorie Jones
Augie Ramos
Sherry Bates
Charity Benz
Carol March Cross
Katherine Robinson Grieder
Timothy Psaradelis
Leigh Topham
Susan Witte
William Grieder
Richard Leone
Venessa Moore

Joyce Montalbano
Maureen Beck
Mary Saffel
Barbara White
Kenneth Blackshaw
Christine Loftin
Chaille Latham
Sandra Oliver
Annie Bissinger
Joan Bunting
Sandy Daub
Suzette Corkish
Barbara Jenkins
Suzanne Kennedy
Sherry Perelman
Pam Lohmann
Barbara Kotalac
Leslie Johnson
Robert Bates
Elizabeth Borzilleri
Miranda Dale
Frances Karttunen
Peter Psaradelis
Jeannette Topham
Stephen Tuzik
Laura Anderson
Fay Kerr Brown
Linda Patton

Dual McIntyre
Penny McIntyre
Claire Seaquist
Suzanne Daub
Eleanor Roethke
Johanna Campbell
Colleen McLaughlin
Neville Richen
Cynthia Blackshaw
Jean Grimmer
Joan Holdgate
Mary Adams
Rhoda Weinman
Libby Gibson
Kathleen Grieder
Jean Allen
Binh Rustad
Catherine Ward
David Barrett
Shannon Bennett
Janis Carrerio
Kristie Flaherty
Susan Lapine
Ronna Reimer
Rebecca Weld
Wendy McCrae
Shirley Smith
Loretta Holden

**BOARD OF SELECTMEN
SEPTEMBER 14, 2016 – 6:00 PM
PUBLIC SAFETY FACILITY COMMUNITY ROOM
4 FAIRGROUNDS ROAD
NANTUCKET, MASSACHUSETTS**

List of documents used at the meeting:

- VI. 1. Draft minutes of October 14, 2015 at 6:00 PM; February 24, 2016 at 6:00 PM; April 13, 2016 at 5:45 PM; May 4, 2016 at 6:00 PM; May 11, 2016 at 6:00 PM; June 1, 2016 at 6:00 PM; June 8, 2016 at 6:00 PM; June 15, 2016 at 6:00 PM; June 22, 2016 at 1:00 PM; July 6, 2016 at 6:00 PM; August 3, 2016 at 6:00 PM; August 17, 2016 at 6:00 PM
- VI. 4. Pending contracts spreadsheet for September 14, 2016
- VII. 1-5. Recommended motions for consent items
- VII. 1. Memos from Natural Resources Dept. & Saltmarsh Senior Center, re: gift donations
- VII. 2. Matt Mulcahy resignation from FinCom & email clarifying date of resignation; Joe Aguiar resignation from Council on Aging and Council for Human Services; Kevin Kuester resignation from Nantucket Historical Commission
- VII. 3. Memo from Assistant Town Clerk, re: appointment/reappointment of election workers
- VII. 4. Cover letter from Great Harbor Yacht Club (GHYC), re: ABCC application for new officers/directors; Local Licensing Authority Reviewing Record; ABCC application; GHYC meeting minutes of August 26, 2016; Certificate of Good standing; site plans
- VII. 5. Cover letter from 167 Raw owner Jesse Sandole, re: ABCC application for change of beneficial interest; Local Licensing Authority Reviewing Record; ABCC application
- VIII. 1. List of committee membership, seats available and applicants; committee applications; proposed membership for New Fire Station Work Group
- IX. 1. Memo from Public Health/Planning/DPW, re: October 17, 2016 Special Town Meeting sewer-related articles; sewer district checklist; copies of Article 3, 12 & 14; sewer district maps
- X. 1. FY 2016 year end budget reports for General Fund, Airport Enterprise Fund, Wannacomet Water Enterprise Fund & Siasconset Water Enterprise Fund
- X. 2. FY 2018 General Fund Budget Projections presentation; economic indicators
- X. 3. Maps and photos of Easy Street Bulkhead Repair project
- X. 4. Memo from Traffic Safety Work Group, re: recommendations for elimination of on-street parking; GIS maps
- X. 5. Monthly Town Management Activities report