

<p style="text-align:center">CONTRACT REVIEW COMMITTEE Meeting of January 8, 2014</p>

Minutes of the meeting of: The meeting took place at 2:00 at 4 Fairgrounds Road, Nantucket, MA 02554.

Members Present: Mary Wawro, Augie Ramos, Christy Kickham, Holly McGowan and Linda Williams

Members Excused: John Belash

Staff Present: Pam Meriam and Ann Medina

Members of the Public: Peter Swenson, Andy Reis, Francesca Infantides, Kat Robinson-Griender

I. Called to Order: meeting called to order at 2:08

II. Quorum: a quorum was established

III. Approval of Agenda: the agenda was unanimously approved

IV. Public Comment: none

V. Action and Discussion: Discussion of the narratives done by CRC members for the summary to be presented to FinCom and Board of Selectmen. Deliberations on the proposals by the Human Services agencies requesting town funds for FY15.

Quorum was established, meeting was called to order at 2:08.

Approval of the minutes is not on the agenda; we can approve them or put them on for the next meeting. All present agreed to have them put onto the next meeting. The CRC is on the FinCom schedule for Tuesday January 21, 2014.

Since some members will be recusing themselves from voting on the recommendations of some of the agencies, we will vote on each recommendation separately so that they can sit out during the process.

Christy arrived at 2:12.

Each CRC member had two agencies to write a summary on, then Mary will put it together and it will be presented to the FinCom and BOS. There will be three components to the summary; a summary of services provided; cost effectiveness; and a rationale of the recommendations. The committee went over each of the submitted summaries and made corrections as they went along.

This year Mary would like to propose that the CRC makes an allocation within the budget initially and then make another recommendation for an increase since the total requests are \$108,259.00 over the \$317,880.00 budget. The question was asked; Have you been successful in getting the budget increased? No, but she thinks that the FinCom is not objectionable to spend additional funds.

Maybe the CRC can put in a request to the town manager for an increase in funds. Do you want to discuss having a second recommendation? It was suggested to work within the current budget and then do a second vote with an increase. For FY14, the CRC recommended an increase in funds, but then went back and reworked their recommendations to match the budget. This year the CRC should let the boards know that they are going to ask for an increase before budget planning; this will go through the department head, Pam Meriam.

These funds are tax payers' dollars and the town does not have an obligation to spend money on these services. It is the CRC job to provide the BOS and FinCom with the rationale for the use of public funds for public services.

Deliberations: What the CRC has done in the past is look at the agencies requesting the smallest amounts first. It was suggested to go down the list, make recommendations, then go back and make changes, if needed, to stay within the allocated budget.

Mary recommends full funds for A Safe Place, Christy would like to have further discussion on that one, Mary also recommended the full amount for IFC Food Pantry and IFC Rental Assistance. Linda recommends full funds for access nantucket and Family & Children's Services, Mary would like more discussion on those two, Christy recommended level funding them along with A Safe Place, IFC Food Pantry and Rental Assistance. It was then decided to have a discussion on each agency.

A Safe Place: Mary would support funding them at the requested amount or level funding them, Linda and Christy agreed with this. A sense of the meeting: Is there support for level funding them the same amount as last year? All present said yes.

ASAP: Mary has concerns regarding ASAP, therefore she recommends level funding them the same as last year, Christy will support level funding them, Linda and Holly recused themselves from this one.

IFC Food Pantry: They requested \$40,000, they received \$34,000 for FY14; Linda recommends full funding, Mary recommends level funding and Christy recommends \$35,000. All agreed with the \$35,000 recommendation.

IFC Rental Assistance Program: request is for \$35,000, they received \$30,000 in FY14. Christy recommends level funding the same as last year, all agreed at this time, will discuss this further.

access nantucket: They requested \$45,000 for FY15 and received \$20,000 in FY14. Linda is in favor of recommending the full amount of the request. Mary does not recommend full funding as there is going to be a change in the structure of the agency and needs more discussion. We will continue discussion at the next meeting. Item # 5 on the agenda will be held until the next meeting. A motion to adjourn was made and approved at 3:55. The next meeting will be Monday January 14, 2014 at 9:00 am at 4 Fairgrounds Road

The meeting adjourned at 3:55

The next meeting is scheduled for January 14, 2014 at 9:00 at 4 Fairgrounds Road.

Respectfully submitted by

Ann Medina