

Town and County of Nantucket
Select Board • County Commissioners

Dawn E. Hill Holdgate, Chair
Jason Bridges
Matt Fee
Kristie L. Ferrantella
Rita Higgins



16 Broad Street
Nantucket, Massachusetts 02554

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C. Elizabeth Gibson
Town & County Manager

*AGENDA FOR THE MEETING OF THE
COUNTY COMMISSIONERS
JANUARY 29, 2020 - 6:00 PM
PUBLIC SAFETY FACILITY COMMUNITY ROOM
4 FAIRGROUNDS ROAD
NANTUCKET, MASSACHUSETTS*

- I. CALL TO ORDER*
- II. ANNOUNCEMENTS*
 1. The County Commission Meeting is Being Audio/Video Recorded.
- III. PUBLIC COMMENT**
- IV. NEW BUSINESS**
- V. APPROVAL OF MINUTES AND WARRANTS*
 1. Approval of Minutes of December 11, 2019 at 6:00 PM.
 2. Approval of Payroll and Treasury Warrants for January 2020.
- VI. OFFICIAL BUSINESS*
 1. Request for Authorization to Participate in Barnstable County Invitation for Bids for Trade Contractors.
 2. Adoption of FY 2021 County Budget.
- VII. COMMISSIONERS REPORTS/COMMENTS*
- VIII. ADJOURNMENT*

**Identified on Agenda Protocol Sheet.*

County Commission Agenda Protocol:

- *Roberts Rules. The County Commission follows Roberts Rules of Order to govern its meetings as per the Town Code and Charter.*
- *Public Comment. Public Comment is for bringing matters of public interest to the attention of the Commission. The Commission welcomes concise statements on matters that are within the purview of the County Commission. At the Commission's discretion, matters raised under Public Comment may be directed to County Administration or may be placed on a future agenda, allowing all viewpoints to be represented before the Commission takes action. Except in emergencies, the Commission will not normally take any other action on Public Comment. Any personal remarks or interrogation or any matter that appears on the regular agenda are not appropriate for Public Comment.*
- *New Business: For topics not reasonably anticipated 48 hours in advance of the meeting.*
- *Public Participation. The Commission welcomes valuable input from the public at appropriate times during the meeting with recognition by the Chair. For appropriate agenda items, the Chair will introduce the item and take public input. Individual Commissioners may have questions on the clarity of information presented. The Commission will hear any staff input and then deliberate on a course of action.*
- *Commissioner Report and Comment. Individual Commissioners may have matters to bring to the attention of the Commission. If the matter contemplates action by the Commission, Commissioners will consult with the Chair and/or County Manager in advance and provide any needed information by the Thursday before the meeting. Otherwise, except in emergencies, the Commission will not normally take action on Commissioner Comment.*



Agenda Item Summary

Agenda Item #	VI. 1.
Date	01/29/2020

County Agenda

Staff

DPW Director

Subject

Request for Authorization to be included in Barnstable County Cooperative Bid/Contracts

Executive Summary

Pursuant to the Barnstable County Home Charter, to be included in their cooperative bids/contracts for a Town not within Barnstable County, the County is required to seek authorization from the governing body of the county in which the proposed services will be delivered.

Staff Recommendation

Recommend authorizing inclusion into proposed services through Barnstable County.

Background/Discussion

Nantucket DPW can benefit with increased access to cooperatively bid tradesperson services.

Impact: Environmental Fiscal Community Other

Increased capacity to accomplish work in any given year.

Board/Commission Recommendation

n/a

Public Outreach

n/a

Connection to Existing Applicable Plan (i.e., Strategic Plan, Master Plan, etc.)

SB Strategic Plan goal of Efficient Town Operations (fiscal efficiency)

Attachments

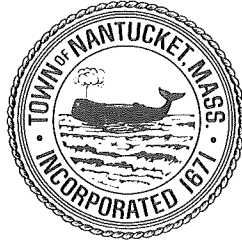
Letter from Barnstable County requesting authorization for inclusion dated January 8, 2020

Letter to Barnstable



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C. Elizabeth Gibson
Town & County Manager

January 29, 2020

Ronald Bergstrom, Chair
Barnstable County Commissioners
3195 Main Street
Barnstable, MA 02630

Re: Participation in Barnstable County Bids

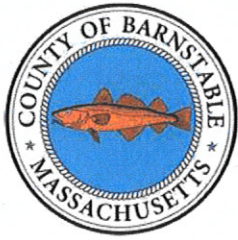
Dear Mr. Bergstrom:

Regarding the above-referenced service, and in response to Barnstable County Commissioners letter dated January 8, 2020, please accept this as notice that Nantucket County Commissioners approved and authorized Barnstable County's inclusion of Nantucket County in its Invitation for Bids for Trade Contractors on an annual basis.

Should you have any questions, please do not hesitate to contact K Bradford, Public Works Office Manager and Procurement Officer at (508) 228-7244.

Sincerely,

Jason Bridges, Chair
Nantucket County Commissioners



BARNSTABLE COUNTY COMMISSIONERS

SUPERIOR COURTHOUSE
3195 MAIN STREET
P.O. BOX 427
BARNSTABLE, MASSACHUSETTS 02630
PHONE: (508) 375-6648
FAX: (508) 362-4136

HOME RULED CHARTERED
IN 1989

RONALD R. BEATY
Barnstable

RONALD BERGSTROM
Chatham

MARY PAT FLYNN
Falmouth

January 8, 2020

Jason Bridges, Chair
Nantucket County Commissioners
16 Broad Street
Nantucket, MA 02554

Re: Participation in Barnstable County Bids

Dear Mr. Bridges,

Pursuant to the Barnstable County Home Charter, Article 1, Section 1-5, prior to performing regional services for a town not within Barnstable County, the County is required to seek authorization from the governing body of the county in which the proposed services will be delivered. Please accept this as notice that Barnstable County is working on inclusion of Nantucket County in the Invitation for Bids for the Trade Contractors on an annual basis.

If you have any questions or would like to discuss the above services, please do not hesitate to contact Jennifer Frates, Chief Procurement Officer at (508) 375-6637 for additional information.

Sincerely,

Ronald Bergstrom
Chairman

FY 2021 Nantucket County Budget

County Review Board
January 29, 2020

County Agencies

- **County Administration**
- **Registry of Deeds**
 - **Administration**
 - **Deeds Excise**

County Revenue Sources

- **Town Assessment**
- **Deeds Excise Revenue**
- **Recording Fees**
- **Corrections Deeds Excise (Public Safety Facility)**
- **Registry of Deeds Excise Fund Balance**
- **County Fund Balance**

FY 2021 Projected Revenue

- Town Assessment: *\$170,201*
- Deeds Excise Receipts: *\$478,125*
 - County Admin: *\$286,875*
 - Registry of Deeds: *\$191,250*
- Recording Fees: *\$171,500*
- Corrections Deeds Excise: *\$250,000*
- TOTAL PROJECTED REVENUE: *\$1,069,826*

County Funding Requirement (also known as “maintenance of effort”)

- By law, the County must provide a certain amount of NON-deeds excise revenue to the Registry
- The amount increases by 2½% per year
- FY 21 county funding requirement:
 - Registry: *\$337,615*

FY 21 Projected Expenses

- **County Administration -- \$258,964**
 - No employees (funded through the County)
 - Main expenses are legal and professional services
- **Registry of Deeds -- \$486,511**
 - 3 full-time employees
 - Administrative expenses
 - Deeds Excise/special projects
- **Public Safety Facility Debt Service -- \$250,000**

- **TOTAL PROJECTED EXPENSES: \$995,475**

Comparison with FY 20 Budget

FY 2020

- *County Admin*
 - ***\$258,964***
- *Registry of Deeds*
 - *Payroll = \$382,459*
 - *Operating Expenses = \$43,480*
 - ***Total = \$425,939***
 - *Deeds Excise Payroll = \$0*
 - *Deeds Excise Expenses = \$40,309*
 - ***Deeds Excise Total = \$40,309***

TOTAL REGISTRY OF DEEDS BUDGET = \$466,247

- *Public Safety Facility Debt Service*
 - *250,000*
- ***TOTAL COUNTY BUDGET = \$975,211***

FY 2021

- *County Admin*
 - ***\$258,964***
- *Registry of Deeds*
 - *Payroll = \$448,750*
 - *Operating Expenses = \$37,760*
 - ***Total = \$448,750***
 - *Deeds Excise Payroll = \$0*
 - *Deeds Excise Expenses = \$31,460*
 - ***Deeds Excise Total = \$31,460***

TOTAL REGISTRY OF DEEDS BUDGET = \$ 486,511

- *Public Safety Facility Debt Service*
 - *250,000*
- ***TOTAL COUNTY BUDGET = \$995,475***

Next Steps

- **Nantucket County Review Committee (Finance Committee) reviews and/or adopts the budget at meeting of February 4, 2020**