



MEETING POSTING

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TOWN OF NANTUCKET

Pursuant to MGL Chapter 30A, § 18-25

All meeting **notices and agenda** must be filed and time stamped with the Town Clerk's Office and posted at least 48 hours prior to the meeting (excluding Saturdays, Sundays and Holidays)

Committee/Board/s	Nantucket Memorial Airport Commission
Day, Date, and Time	Tuesday, June 11, 2019 at 5:00 PM
Location / Address	□ PSF, 1 st Floor Community Meeting Room, 4 Fairgrounds Rd., Nantucket, MA
Signature of Chair or Authorized Person	Thomas M Rafter

WARNING: IF THERE IS NO QUORUM OF MEMBERS PRESENT, OR IF MEETING POSTING IS NOT IN COMPLIANCE WITH THE OML STATUTE, NO MEETING MAY BE HELD!

1. Announcements
 - a. This Meeting is Being Both Audio & Video Recorded
2. Review and Approve:
 - a. Agenda
 - b. 4/9/19 and 5/14 Draft Minutes
 - c. Ratify 5/22/19 and 6/5/19 Warrants
3. Public Comment
4. Pending Leases/Contracts as Set Forth on Exhibit 1, which Exhibit is Herein Incorporated by Reference
5. Pending Matters
 - a. **011315-2** General Fund Repayment Proposal and Discussion of In-Kind Services
 - b. **050916-1** Crew Quarters Development
 - c. **111318-3** Nantucket Memorial Aviation Wall for Terminal
6. **061119-1** Non-Union Employees COLA Discussion
7. **061119-2** Southern Airways Service Update
8. Manager's Report
 - a. Project Updates
 - b. RFP/Bid Status
 - c. Operations Update
 - d. Statistics
 - e. Personnel Report
 - f. Travel Request- 2019 Annual Conference & Exhibition,

9. Commissioner’s Comments

10. Public Comment

11. Executive Session – G.L. c.30A, §21 (a)

- a. Review ES minutes of 5/28/13, 9/10/13, 1/14/14, 2/25/14, 3/11/14, 3/25/14, 6/24/14, 4/14/15, 5/12/15, 8/11/15, 9/8/15, 12/8/15, 2/9/16, 9/13/16, 12/13/16, 1/10/17, 5/11/17, 6/13/17, 7/11/17, 8/8/17, 9/12/17, 10/10/17, 11/14/17, 12/12/17, 1/9/18, 2/13/18, 3/16/18, 4/10/18, 5/8/18, 6/12/18, 6/29/18, 7/10/18, 8/14/18, 9/11/18, 11/13/18, 12/11/18, 1/14/19, 2/12/19, 3/12/19, 4/9/19 for possible release; and 5/14/19 for review and possible release.

Exhibit 1

Type	With	Amount	Other Information	Source of Funding
Beach License Agreement	ACKlete Fitness	\$1,500	Annual Business Fee	Income
			Exercise Class on Nobadeer Beach	
			6/19/19 - 8/18/19 - No Classes b/ 11:00 AM - 5:30 PM	
Lease Agreement	Republic Airways dba American Eagle	\$18,000.00	Seasonal Airline Agreement	Income
			Plus \$1,500 Annual Business Fee	
			Plus Landing Fees & Stair Use As Needed	
Lease Agreement	Delta Air Lines, Inc.	\$24,800	Season Airline Lease	Income
			Plus \$1,500 Annual Business Fee And \$480 Intercom Fee	
			Plus Landing Fees	
Lease Agreement	Hyannis Air Service, Inc. (Cape Air/Nantucket Airlines)	\$96,480	Terminal Airline Agreement	Income
			Plus \$1,500 Annual Business Fee & \$960 Intercom Fee	
			Plus Landing fees & Freight Fees	
Lease Agreement	Ross Rectrix	\$32,280	Terminal Airline Agreement	Income
			Plus \$1,500 Annual Business Fee & \$480 Intercom Fee	
			Plus Landing Fees	
Lease Agreement	Wiggins Airways	\$1,500	Annual Operating Agreement	Income
			FedEx & UPS Air Freight	
			Plus Landing and Freight Fees	
Lease Agreement	Hungry Minnow	\$3,744	Lease for Approximately 144 sf. of Concession Space in the	Income
			Seasonal Hold Room Tent	
			One Year Agreement, Plus Annual Business Fee for \$1500	
Lease Agreement	United Parcel Services	\$59,317	Land Lease for 36,616 sf Located at 143 Old South Road	Income
			5 year lease with 1, 5 year extension option	
			Plus Annual Business Fee of \$1500	

Type	With	Amount	Other Information	Source of Funding
Operating Agreement	Southern Airways	\$4,000	Seasonal Airline Agreement	Income
			Plus \$1,500 Annual Business Fee And \$480 Intercom Fee	
			Plus Landing and Ramp Fees	
Contract	P&M Reis Trucking, Inc.	\$60,000	Rubbish Removal Service	Operating
			3 year contract- July 1, 2018-June 30, 2022	
			Not to Exceed contract amount	
Contract	Computer Assistance Services	\$207,000	Airport IT Services Contract	Operating
			3 year Contract- July 1, 2018-June 30, 2022	
Contract	Grey Wall (Veoci)	\$31,400	One Year Software Subscription for VEOCI Software	Operating
			Includes up to 30 Hours Professional Service Hours Package	
Contract	Nantucket Auto Supply	\$40,000	Contract to Provide Parts and Supplies to Maintain	Operating
			Equipment Owned by the Airport	
			25% Discount Off List Price For All Products	
Contract Amendment	Kobo Electrical Corp.	\$17,560	Chage Order #1- AIP 68 Vault Generator	Capital
			Tempary Generator Rental	
Contract Amendment	Jacobs Engineering Group, Inc.	\$32,300	Supplemental Agreement #1- Install Concrete Hardstands and Apron Repair	Capital
			Revised Total for Contract \$185,200	
			ASMP MDOT Grant Eligible	
Contract Amendment	Victor-Brandon Corporation	(\$32,300)	Change Order #1 Install- Concrete Hardstands and Apron Repair	Capital
			Deduct \$32,300 and add 6 calendar days to the project	
			Revised Completion Date 6/30/19	
Contract Amendment	R.A.D. Corp.	\$60,000	Seasonal Hold Room Improvements Project	Capital
			Remove Temporary Tent Structure and Replace with	
			New Tent Structure- Contract is Not to Exceed \$60,000	

Type	With	Amount	Other Information	Source of Funding
Contract Amendment	McFarland- Johnson, Inc	\$12,400	Amendment to Task Order MJ-N-13	Capital
			Runway 6-24 Paint and Rubber Removal and Pavement Markings	
			Additional Resident Engineering Services	
Contract Amendment	Hi-Lite Airfield Services	\$31,776	Runway 6-24 Paint and Rubber Removal and Pavement Markings	Capital
			Additional Crack Seal Administration	
Contract	McFarland- Johnson, Inc	\$64,600	Task Order MJ-N-13	Capital
			Fuel Farm Upgrades-Phase II	
			Underground Task Removal and Fuel Farm Fire Suspension System Testing	
Contract	McFarland- Johnson, Inc	\$42,770	Task Order MJ-N-17	Operating
			Administration Building Resoration Project	
			Design and Procurement	
Contract	McEachern General Contracting Inc.	\$114,251	Administartion Building Restoration Project	Operating
			Partical Funding through Insurance Claim	
Contract	McFarland- Johnson, Inc	\$37,000	Task Order MJ-N-20	Capital
			Runway 6-24 Emergency Repair	
			Design and Procurement	
Contract	O.H. Striping, Inc.	\$94,859	Runway 6-24 Emergency Repair	Capital
			Surface Preperation and Surface Restoration	

Contract	McFarland- Johnson, Inc	\$10,000	Task Order MJ-N-11	Operating
			On-Call Aviation Financial Planning	
			Engineering Professional Services	

Type	With	Amount	Other Information	Source of Funding
Contract	McFarland- Johnson, Inc	\$534,900	Task Order MJ-A-04	Capital
			AIP - Not issued yet	
			Design, Bidding, and Construction Phase Services for Safety and Security Equipment for Airport Terminal, Administration Building, ARFF Building, and Gates Including Perimeter Fence Replacement	
Pending				