



Phone: (707) 362.2347
Email: dkerins@northeastvalet.com

7/27/2022

DETAILED VALET OPERATION FOR SPECIAL 4 DAY EVENT PERMIT

Nantucket Municipal Parking Lot

4 Bathing Beach Rd
Nantucket, MA 02554

Thursday Sept 15th

11am-11pm

Friday Sept 16th

9am-11pm

Saturday Sept 17th

11am-11pm

Sunday Sept 18th

9am-5pm

Dear Marina Dzvoniak and parking council,

Northeast Valet is requesting permission to park valeted vehicles for the Nantucket Project at your municipal lot, located at 4 Bathing Beach Rd, Nantucket MA. No vehicles will be stored overnight.

Total daily spaces needed

Not to exceed 15-20 spaces*

Operation Overview

Northeast Valet will manage valet operations for this address *The Nantucket Project via White Elephant Hotel, 50 Easton St, Nantucket, MA 02554* will be used as the Valet Station where the public will drop off and pick up their vehicles from a valet. Only idling vehicles will be in the designated zone. No vehicles will be parked overnight. Guests' vehicles will be driven to 4 Bathing Beach Rd for storage, not exceeding the times listed above. Then returned to their owners at The White Elephant.

Valet will be shuttled back and forth by an employee of The Nantucket Project.

Arrival Process

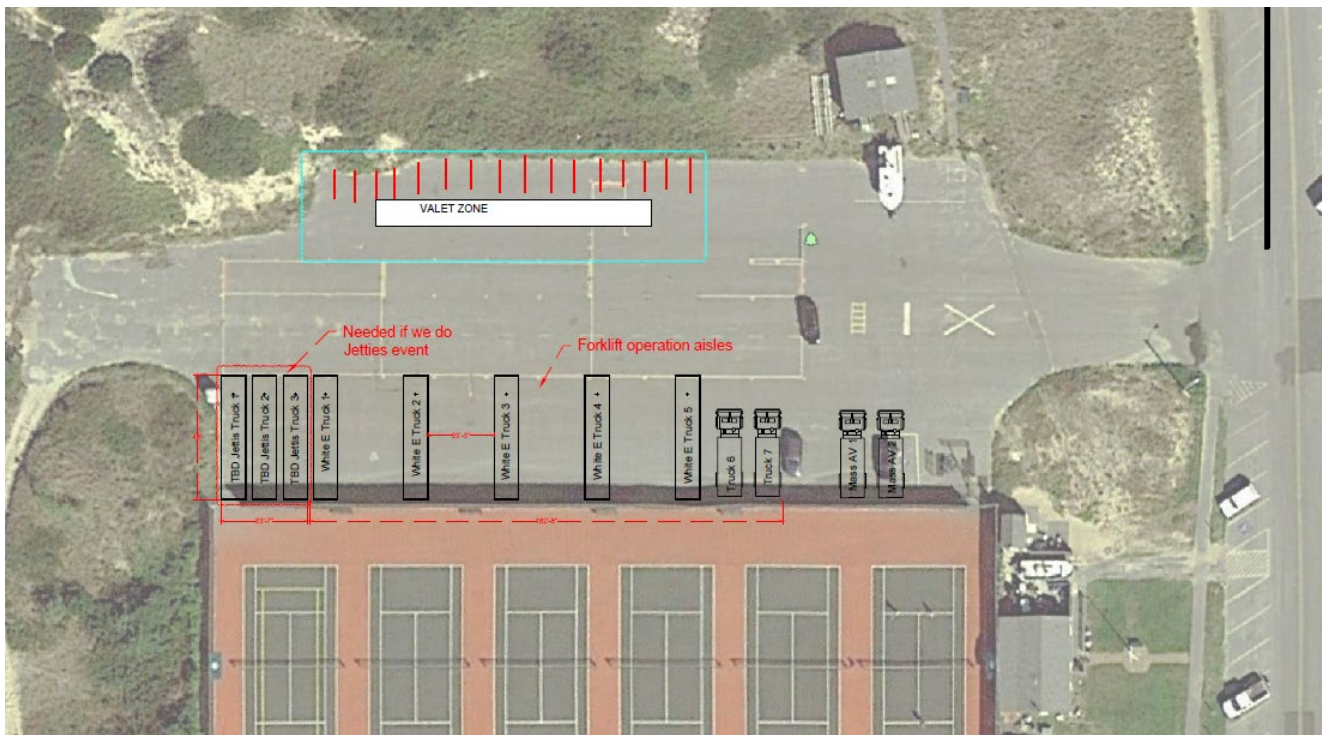
There will be a sign located on the corner within/next to the *The Nantucket Project via White Elephant Hotel, 50 Easton St, Nantucket, MA 02554* directing patrons to the Valet Zone. Patrons will promptly be greeted by a Valet Operator with a clear name tag and logo of company. Once greeted the valet will issue a valet ticket in exchange for the car. The valet will explain the process of retrieving one's vehicle for their departure. Valet will inspect the vehicle for damage and mark any existing damage on the valet ticket. The valet will then drive the vehicle to the designated garage located at 4 Bathing Beach Rd. Vehicle will be stored and monitored by valet for the remainder of the vehicles stay (not to exceed the times listed above). The Valet will then store the corresponding ticket and keys in a locked valet box within *The Nantucket Project via White Elephant Hotel, 50 Easton St, Nantucket, MA 02554*



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Departure Process

Guest will approach the valet zone as previously instructed with their Valet Ticket. Valet will take the guests ticket and find the matching keys. Valet will be shuttled to retrieve the patron's vehicle from the designated parking area located at 4 Bathing Beach Rd. Valet will drive up to the **The Nantucket Project via White Elephant Hotel, 50 Easton St, Nantucket, MA 02554.** with the proper flow of traffic. Open the doors for guest and bid a good night. Once the customers have left, the valet will store the used ticket for safe keeping within the locked podium.



Sincerely,
Derek Kerins
Northeast Valet
dkerins@northeastvalet.com
707-362-2347

Dzvonik, Marina

From: noreply@civicplus.com
Sent: Wednesday, August 10, 2022 5:19 PM
To: Dzvonik, Marina
Subject: Online Form Submittal: 2022 Special Event Permit Application

2022 Special Event Permit Application

This form is not a permit. Please read this application in full. Completion of this application does not constitute an automatic approval and does not guarantee that a permit will be issued. Event organizers are encouraged not to issue any press releases, advertise, sell tickets, etc. until the necessary approvals and/or permits have been issued. Event organizers are encouraged to include maps, plans and any pertinent supporting documentation with this application. Any event permitting questions can be directed to the Town's Events Coordinator at 508-325-4166.

APPLICANT INFORMATION - REQUIRED

First Name of Primary Contact	Marcia
Last Name of Primary Contact	Anderson
Address of Primary Contact	5 SOUTH VALLEY RD
Company/Organization of Primary Contact (If Applicable)	--None--
Town/City	Nantucket
State	MA
Zip	02554
Email Address	andersonmarcia5@gmail.com
Phone Number	508-221-0944
Cell Phone	508-221-0944
On-site Contact	Marcia Anderson
Cell Phone for On-site Contact	508-221-0944

Host Organization (If Different from Above)	--None--
Host Type	Non-Profit
Please Attach 501(c)(3) Documentation	<i>Field not completed.</i>
EVENT OVERVIEW - REQUIRED	
Event Name	Walk A Mile for A Safe Place
Requested Location of Event (please specify INDOOR or OUTDOOR)	Children's Beach
Is this Event open to the public?	Yes
Is there an admission / registration fee?	Yes
Date of Event	10/1/2022
Start Time	9:00am
End Time	10:30am
Rain Date	10/1/2022
All events must comply with the 10:00 pm Noise Ordinance. Requests for extension past 10:00 pm must be approved by the Select Board	
Set-up Date & Time	10/1/2022 8:15 AM
Tear-Down Date & Time	10/1/2022 12:00 PM
MULTIPLE DATE EVENTS	<i>Field not completed.</i>
Full Schedule of Events	<i>Field not completed.</i>
Est. # of Participants	100
Est. # of Staff	20
<p>Important Notice - Events Over 250 <i>Any event anticipating over 250 participants requires a Public Hearing at a regularly-scheduled Select Board meeting. Public Hearings must be noticed in the Inquirer and Mirror for two consecutive weeks prior to the hearing (at Applicant's expense). Public Hearings may be waived for recurring events. Events anticipating</i></p>	

under 250 participants may require a Public Hearing at Town Administration's discretion.

Have You Held This Event On-Island Before?	Yes
If Yes, Where And When?	Children's Beach 10/2/2021; 10/5/2019; 6/23/2018; 6/24/2017; 6/26/2016; 6/28/2015; 6/29/2014
Description of Event (Attach additional documents below)	We have a mile loop walk through town starting and ending at Children's Beach to raise awareness for A Safe Place. This is our 9th walk with our 7th a virtual walk. The walkers will be asked to stay on the sidewalks and only cross at the designated crossing where we will have volunteers at crosswalks.
Event Description (optional)	<i>Field not completed.</i>
Course Map	MAP of walk.pdf
Event Layout/Diagram	<i>Field not completed.</i>

EVENT LAYOUT / DIAGRAM: Required for Events with Tents/Temporary Structures and/or Events on Public Property. A detailed site plan is required - applications will not be processed without it. Attach separate document(s) that clearly show the location of the event, fencing, entry /exit points, tents (include dimensions), stages, generators, bars, tables / chairs, portable restrooms, trash cans, dumpsters, signs, etc.

STEP 1: LOCATION - BEACH EVENTS ONLY

Details regarding allowable activities can be found here	Click for Beach Allowable Activity List
Select Town of Nantucket Beach	Children's Beach (Parks & Rec)
Click Here For Beach Ownership Contacts for all Public Beaches	Beach and Ownership Listing
Beach Event Structures	We would like to use the bandstand to make announcements using audio equipment(microphone with stand/ amplifier-2 bullhorns) with USB port to play recorded music before the walk. We will have no more than five 6' tables and 5 chairs which we will provide.

Beach and Endangered Species Protection

Safety of endangered species habitat and beach maintenance are prime concerns for any beach-related activity on the island. Nesting birds, erosion and endangered plants exist throughout the island. Natural Resource approval is required to make sure protection laws are not being violated and proper precautions are being taken.

STEP 2: ALCOHOL

Will Alcohol Be Served? No

Click Here For [Temporary Pouring Permit Regulations for the State of Massachusetts:](#) [Temporary Pouring Permit Guidelines](#)

Alcohol To Be Served *Field not completed.*

Only Non-Profit Organizations are permitted to serve ALL Alcoholic Beverages. For Profit Organizations are only permitted to serve Beer and Wine.

Source of Alcohol/Approved Distributor(s) No alcohol to be served

CLICK HERE FOR LIST OF AUTHORIZED SOURCES TO PURCHASE ALCOHOL: [AUTHORIZED SOURCES](#)

STEP 3: ENTERTAINMENT

Will There Be Entertainment? Yes

Will The Entertainment Be Amplified? Yes

Will The Entertainment Be Outside? Yes

Description of Entertainment Announcements and recorded music between 9:00am-10:00am

All events must comply with the 10:00 pm Noise Ordinance. Requests for extension past 10:00 pm must be approved by the Select Board.

STEP 4: STREET AND/OR SIDEWALK BLOCKING

Will Event Require Any Sidewalk
Road Or Sidewalk To Be
Blocked Or Closed?

Address Of Blocking 5 SOUTH VALLEY RD

Purpose Of Blocking: *Field not completed.*

STEP 5: TENTS / TEMPORARY STRUCTURES / STAGES / GENERATORS

Will There Be A Tent Or No
Other Temporary
Structure Erected?

Date Tent/Structure To *Field not completed.*
Be Installed

Describe Size/Type of *Field not completed.*
Tent/Structure / Stage

Tent Company *Field not completed.*

Will this event utilize a no
generator(s)?

Will you be using any no
lighting?

STEP 6: FOOD

Will Food Be Served? Yes

Name of Caterer/Food Island Kitchen
Service Provider

Attach Town of *Field not completed.*
Nantucket Catering
License (Optional)

Food service providers must have a current license Issued by the Town Of Nantucket Health Department. If they are not licensed on Nantucket, they must be approved by the Health Department at least 14 days prior to the event. Any event with more than One (1) caterer / food service provider is required to apply for Temporary Food Permits for each food service provider regardless of license.

TEMPORARY FOOD PERMIT INFO:

[Temporary Food Event Permit Application](#)

[Temporary Food Retail Standards](#)

[Temporary Food Permit Guidance](#)

STEP 7: RESTROOM FACILITIES

Describe the number of restrooms available at the event site and if you plan to order portable restrooms. You may be required to provide portable toilets and hand washing stations, unless you can substantiate the sufficient availability of both Americans with Disabilities Act (ADA) and non-accessible facilities in the immediate area of the event site which will be available during your event.

Portable Toilets at public events: For single user portable toilets clustered at a single location, at least 5% but not less than one accessible toilet unit shall be installed at each cluster

# of Restrooms/Portable Toilets Provided	2
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Name of Restroom / Portable Toilet Provider	MARCIA ANDERSON
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STEP 8: PARKING PLAN

Event Parking	This has not been a problem in the past. There has been parking on streets nearby.
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STEP 9: WASTE MANAGEMENT

Effective June 1, 2020, Nantucket's Single-Use Plastics Ban prohibits these single-use petroleum based plastic products from being commercially used, sold or distributed at special events: straws and drink stirrers, six-pack can and bottle flexible yokes, drinking cups and lids, non-compostable plates and eating utensils, drinking water in polyethylene terephthalate (PET or PETE) containers of 1 liter (34 ounces) or less, non-recyclable coffee pods.

Please note, biodegradable packaging is already required under Nantucket's 1990 Biodegradable Packaging Bylaw.

[Biodegradable Packaging Bylaw\(\\$ 125-2.1\)](#)

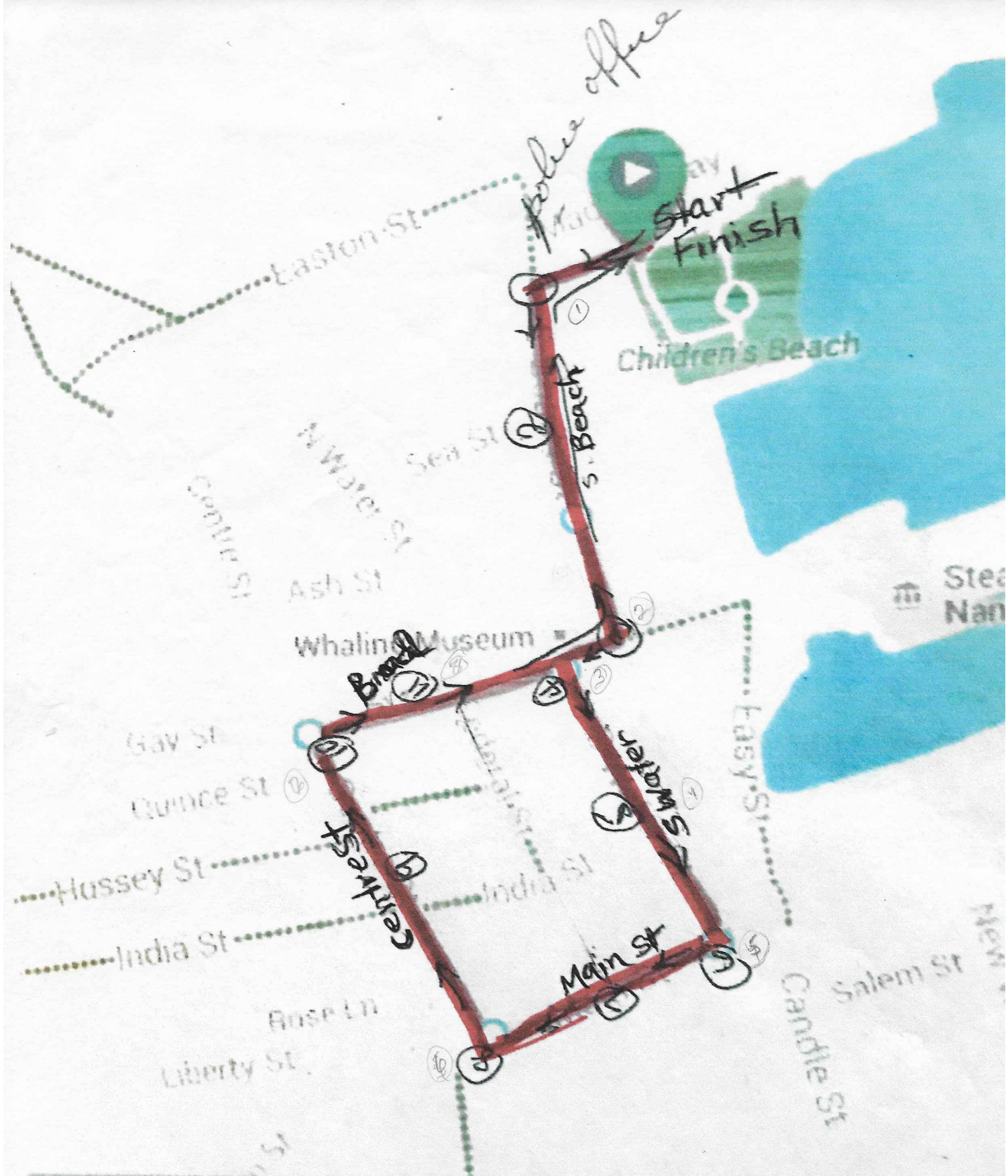
HOLD HARMLESS AGREEMENT

In consideration of permission to use the public property, facility or services described herein, the Applicant agrees to save and hold the Town of Nantucket, its agents, servants, and employees harmless from any and all liabilities or costs arising out of the use of the described premises by the Applicant, the Applicant's guests, employees, subcontractors, and/or other persons. The Applicant acknowledges that the permission to utilize the facilities is limited to the portion of the premises herein described (if applicable), and that the permission is valid only for the activity herein described. Notwithstanding the foregoing, this Hold Harmless Agreement shall be applicable to any claim asserted against the Town of Nantucket, its agents, servants, and employees, and for any loss incurred arising out of the Applicant's activity whether or not such claim or loss extends beyond the permitted type or locale of activity or occurs on a different date than specified. Commercial General Liability is required in the amount of \$1,000,000 CSL (combined single limit) with the Town and County of Nantucket added as an additional insured.

**SIGNATURE OF
APPLICANT**

Marcia Anderson

Email not displaying correctly? [View it in your browser.](#)



#s Indicate Volunteer positions