



MEETING POSTING

TOWN OF NANTUCKET

Pursuant to MGL Chapter 30A, § 18-25
All meeting **notices and agenda** must be filed and time stamped with the
Town Clerk's Office and posted at least 48 hours prior to the meeting
(excluding Saturdays, Sundays and Holidays)

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NANTUCKET TOWN CLERK
Posting Number:T 117

Committee/Board/s | Nantucket Memorial Airport Commission

Day, Date, and Time | Tuesday, February 8, 2022 at 5:00 PM

Location / Address | □
REMOTE PARTICIPATION VIA ZOOM; the meeting will be aired at a later
time on the Town's Government TV YouTube Channel
<https://www.youtube.com/channel/UC-sgxA1fdoxteLNzRAUHixA>

**Signature of Chair or
Authorized Person** | Tom Rafter

WARNING: IF THERE IS NO QUORUM OF MEMBERS PRESENT, OR IF
MEETING POSTING IS NOT IN COMPLIANCE WITH THE OML
STATUTE, NO MEETING MAY BE HELD!

AGENDA

Please list below the topics the chair reasonably anticipates will be discussed at the meeting

Zoom Link to Virtually Attend Meeting

The meeting will be posted at a later date on YouTube

<https://us06web.zoom.us/j/87332027955>

Meeting ID: 873 3202 7955

1. Announcements
 - a. Chair reviews virtual meeting statement
 - b. This Meeting is Being Both Audio & Video Recorded
2. Review and Approve:
 - a. Agenda
 - b. 1/11/22 Draft Minutes
 - c. Ratify 1/19/22 and 2/2/22 Warrants
3. Public Comment
4. Pending Leases/Contracts as Set Forth on Exhibit 1, which Exhibit is Herein Incorporated by Reference
5. Pending Matters
 - a. **091019-01** Capital Approval Process/Home Rule Petition
 - b. **071420-03** Per-and Polyfluoroalkyl Substances (*PFAS*) Investigation Update
 - i. **020822-01** PFAS Investigation Status Update – Consultant Presentation

6. **020822-02** Minimum Standards Update- Remove Minimum Office Counter Space Requirement for Airlines
7. **020822-03** Credit Card Processing Requirements Policy
8. Finance
 - a. **020822-04** Presented FY2023 Budget to the Finance Committee on 2/1/22
 - b. **020822-05** Final Financial Statement Audit FY2021- *pending*
 - c. **020822-06** Fuel Revolver Cap Increase
9. Manager's Report
 - a. Project Updates
 - b. RFP/Bid Status
 - c. Operations Update
 - d. Statistics
 - e. Personnel Report
 - f. **020822-07** Travel Request- Annual AAAE Conference & Expedition- June 5-8, 2022
Seattle, WA
10. Commissioner's Comments
11. Public Comment
12. Executive Session – G.L. c.30A, §21 (a)
 - a. Review ES minutes of 8/13/19, 9/10/19, 10/8/19, 11/12/19, 12/10/19, 1/14/20, 2/11/20, 3/10/20, 4/14/20, 5/12/20, 6/9/20, 7/14/20, 7/16/20, 8/11/20, 9/8/20, 10/13/20, 11/10/20, 12/8/20, 1/12/21, 2/9/21, 3/9/21, 4/13/21, 5/11/21, 6/8/21, 7/13/21, 8/10/21, 9/14/21, 10/12/21, 11/9/21 for possible release; 12/14/21 and 1/11/22 for review and possible release.
 - b. Clause 3: To discuss strategy with respect to collective bargaining, where the Chair has determined that an open session may have detrimental effect on the bargaining position of the Airport Commission.
 - c. Clause 3: To discuss strategy with respect to the litigation regarding Walsh, where the Chair has determined that an open session may have detrimental effect on the litigating position of the Airport Commission.
 - d. Clause 3: To Discuss Strategy with Respect to Pursuing Legal Claims against Manufacturer of Polyfluoroalkyl Substances (PFAS), where the Chair has Determined that an Open Meeting May have a Detrimental Effect on the Litigating Position of the Airport Commission.
 - e. Clause 4: To discuss the deployment of security personnel or devices, or strategies with respect thereto.

Exhibit 1

Type	With	Amount	Other Information	Source of Funding
Operating Lease Agreement	SPA Ventures LLC DBA Skip Air	\$1,500.00	Scheduled Service Operator	Income
			Annual Business Fee	
			Plus Landing and Ramp Fees	
Catering License Agreement	A Taste of Nantucket	\$1,500.00	License Agreement For Catering At The Airport	Income
			\$1,500 Annual Business Fee Applies	
			Plus 25% Airport Catering Fee	
Catering License Agreement	Island Kitchen	\$1,500.00	License Agreement For Catering At The Airport	Income
			\$1,500 Annual Business Fee Applies	
			Plus 25% Airport Catering Fee	
Contract	Aero Specialties, Inc.	(\$110,782.00)	Supply and Delivery of 2 JST Aircraft Tractors (Tugs)	Operating
Contract	Northeast Rescue Systems	TBD	Supply and Delivery of 14 Sets of Replacement Firefighter Protective Gear (turnout gear) in a PF Zero Fabric	Capital
Contract Amendment	CHA Consulting Inc.	(\$22,289.00)	Fuel Farm Upgrades- Phase III	Capital
			Owners Project Managers Services	
			Addition to Scope for Fuel Farm Commissioning Services New Contract Amount Including Amendment is \$97,289	
Contract	McFarland-Johnson, Inc.	(\$22,600.00)	Task Order MJ-PN-14	Operating
			ROW Research and Property Boundary Review	
			Data Found will be Used to Update the Exhibit A	
Contract	Hortonville Consulting LLC	(\$42,540.00)	Aircraft Rescue and Firefighting (ARFF) Training	Operating
			3 Year Contract	
			Includes Travel and Lodging Expenses	
Contract	Potters Industries LLC	(\$284,600.00)	Supply and Deliver Glass Beads	Capital
			3 Year Term	
			Contact Expires 1/31/2025	
Contract	McFarland-Johnson, Inc.	TBD	Task Order -	Capital
			Design Bidding and Construction Phase Services to Relocate and Reconstruct, Mark, Light, and Sign Taxiway G	
			Anticipated Funding: FAA 90%, DOT 5%, ACK 5%	
Contract Amendment	TRAC Builders	(\$272,298.86)	Change Order No 3	Capital
			Fuel Farm Rehabilitation, Phase III	
			Fuel Tank Conversion & Seismic Structural Racking New Contract Amount Including Amendment is \$3,802,701.14	
Contract Amendment	Jacobs Engineering Group	(\$39,610.86)	Revised Supplemental Agrmt #4- No Change to Total Amount	Capital
			Reconstruct, Strengthen, Mark, Light, & Sign Taxiway E	
			MDOT Requested Additional Back-up Documentation	
Pending				