

**PROPOSED MINUTES**

**Organizational Focus Committee**

**Tuesday, May 23 , 2018**

**Community Room @ 4 Fairgrounds Rd, Nantucket, Ma**

**Board Members Present:** Stephen Welch (Chairman), John McLaughlin

**Staff Present:** Cathy Flynn, Administrative Specialist

**I. Procedural Business**

- a. Stephen Welch called the meeting to order at 1:00PM
- b. Audio/Video Announcements: Stephen Welch
- c. Adoption of Agenda: Motion to Approve voted unanimously

**II. Minutes**

**Review: N/A**

**Approve:** April 11, 2018, April 25, 2018 and May 02, 2018

**Public Comment :** None

**III. Unfinished Business**

1. Update of Meeting with the Madaket Advisory Board.  
Still waiting on a response from the Madaket Advisory Board regarding guidelines, policies and procedures.
2. Discussion of **Building with Nantucket in Mind** and related topics.  
The OFC will be prioritizing items for discussion. Fences and gates will be the topic of discussion for next weeks agenda.
3. Discuss "HDC-OFC Initial Questionnaire"  
The questionnaire discussion is postponed. Waiting for two HDC members response.
4. Discussion of other organizational matters of concern or interest to HDC and HDC-OFC.  
The OFC would like to add gates to the discussion for the next meeting. Hopefully the OFC will have some input from the Madaket Advisory Board. However there has been an issue with members and lack of quorums. The OFC agreed by breaking up the guidebook into modules is the right direction to tackle re-writing BWNIM.

**IV. New Business:** N/A

**V. Committee Comments/Announcements:**

Lack of MAB members and public input are slowing the process. Will speak with John Hedden regarding the new members.

**VI. Date of Next Meeting :** May 30, 2018 at 1:00 pm

**VII. Motion to Adjourn :** Made by John McLaughlin at 1:19pm. Carried unaminimously

Proposed