

Town of Nantucket  
**NANTUCKET MEMORIAL AIRPORT**  
14 Airport Road  
Nantucket Island, Massachusetts 02554

Thomas M. Rafter, Airport Manager  
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*Commissioners*  
Daniel W. Drake, Chairman  
Arthur D. Gasbarro, Vice Chair  
Anthony G. Bouscaren  
Andrea N. Planzer  
Jeanette D. Topham

**AIRPORT COMMISSION MEETING**  
**April 29, 2021**

The meeting was called to order at 5:00 pm by Chairman Daniel Drake with the following Commissioners present: Jeanette Topham, Andrea Planzer and Anthony Bouscaren.

Mr. Drake announced that Commissioner Gasbarro has recused himself from participation in matters involving the only agenda item.

This meeting was conducted remotely by video conference via Zoom app and broadcast on the Town of Nantucket YouTube Channel consistent with Governor Baker's Executive Order of March 12, 2020, due to the current State of Emergency in the Commonwealth and due to the outbreak of the "COVID-19 Virus".

Airport employees present were: Tom Rafter, Airport Manager, Noah Karberg, Assistant Airport Manager, Jamie Sandsbury, Business and Finance Manager, Katy Perales, Office Manager and Lillian Sylvia, Administrative Assistant.

Also present was: Rich Lasdin, McFarland Johnson Inc.

Mr. Drake read the Town's virtual meeting statement.

Mr. Drake announced the meeting was being audio and video recorded.

Mr. Drake asked for comments on the Agenda; hearing none, the Agenda was adopted.

**Discussion and possible adoption of Water Service Agreement- Public Comment will be invited-**

The form of the proposed Water Service Agreement was discussed. The Commission asked that it be in the form of a two-party agreement between the Airport and the homeowner and that the reimbursement by the homeowner be incorporated into the agreement as a new paragraph (9)

At Mr. Rafter's request, the Commission agreed that the Chairman is authorized to execute the agreements/contracts for water service installation on Evergreen Way/ Nobadeer Way for the \$250,000, that was authorized in a motion that was made at the April 13, 2021 Commission Meeting

Mr. Karberg reviewed the Airport's recommendation to the Commission for providing \$558.00 in reimbursement to homeowners for their initial water bills. It was learned from Wannacomet Water Company that the average water bill costs for a family of four (4) is \$558 for a six (6) month period or \$1,116 for a twelve (12) month period. The Airport is also recommending reimbursement be provided only to the property owner, regardless of how many units there are on an affected property ("affected residential homeowner"). There are currently twenty-three (23) affected homeowners. Some additional sites may fall within the program: those still being monitored, as well as some homes that have not returned access agreements Mr. Karberg said that the total program cost for the 23 units would be \$12,834 if the reimbursement for each affected homeowner is \$558.00 would be and \$25,668. if the reimbursement is \$1,116. The Airport will make a one-time-payment of the full reimbursement amount to Wannacomet Water Company which will provide the amount as a credit to each homeowner's monthly bill until it is exhausted.

Mr. Drake supported a \$1,000 credit for each affected homeowner. because he believes this water bill could be a challenging extra cost for some residents. Mr. Bouscaren and Ms. Topham agreed.

Ms. Topham made a **Motion** that the Airport provide the Water Company \$1,000 per affected homeowner as defined above. **Second** by Mr. Bouscaren and **Passed** by the following roll call vote:

Ms. Planzer- Aye  
Ms. Topham- Aye  
Mr. Bouscaren- Aye  
Mr. Drake- Aye

Ms. Topham made a **Motion** to have the same apply to the nine residents enumerated on the list who may also be found at a future date to require a water service. **Second** by Mr. Bouscaren and **Passed** by the following roll call vote:

Ms. Planzer- Aye  
Ms. Topham- Aye  
Mr. Bouscaren- Aye  
Mr. Drake- Aye

Mr. Bouscaren made a **Motion** to approve in principle the water service agreement with the following provisos: a) that it be made bipartite between the Commission and the Property Owner; b) it be able to be signed by the Chair or another Commissioner as a sole signature without requiring additional signatures; c) that the 120 calendar day expiration be reviewed as to its sufficiency; d) that a new paragraph nine (9) be inserted providing for the credit of \$1,000 for each property owner; and, d) that existing paragraph number nine (9) be renumbered to number ten (10). **Second** by Ms. Topham and **Passed** by the following roll call vote-

Ms. Planzer- Aye  
Ms. Topham- Aye  
Mr. Bouscaren- Aye  
Mr. Drake- Aye

Mr. Bouscaren made a **Motion** to adjourn. **Second** by Ms. Planzer and **Passed** by the following roll call vote-

Ms. Planzer- Aye  
Ms. Topham- Aye  
Mr. Bouscaren- Aye  
Mr. Drake- Aye

Meeting adjourned at 5:29pm.

Respectfully submitted,

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Lillian Sylvia, Recorder



**Master List of Documents Used**

4/29/21 Agenda

Water Main Connection Agreement

Water Bill Payment Recommendation

