

**TOWN AREA PLAN WORK GROUP**  
**Meeting Of July 15, 2022**  
**DRAFT MINUTES FOR REVIEW AND APPROVAL**

Attending: Mary Anne Easley, Alison King, Mary Longacre, Mickey Rowland, Lee Saperstein, and Henry Terry.

Attendance was verified by a roll call; there was a quorum at all times. The meeting was recorded and can be viewed at “Meeting Recording:”

Meeting Recording:

[https://us06web.zoom.us/rec/share/oh1O50sujRd6VIRvSNiKE5MjbLOADjkkgz6C110qUIPGNwzD\\_Ns2ql-J8slsLHp.4v32mD3l2TAC3obe](https://us06web.zoom.us/rec/share/oh1O50sujRd6VIRvSNiKE5MjbLOADjkkgz6C110qUIPGNwzD_Ns2ql-J8slsLHp.4v32mD3l2TAC3obe)

Chair Henry Terry called the meeting to order at 4:00 pm. Mary Longacre read the script about remote-attendance meetings and said also that this meeting would be recorded.

**Agenda Approval.**

Henry Terry then asked for approval of the agenda and was given unanimous consent for approval.

**Minutes Approval.**

The next order of business was approval of the draft minutes for the meetings of May 20 and July 5, 2022. A motion to approve was made by Mary Longacre, seconded by Alison King, and approval was granted unanimously.

**Old Business: The Survey.**

Henry Terry then said that the Work Group had draft questions from all subcommittees except for his on open space and recreation. He was not convinced that this issue needed much input from residents because most of the open space in the Town is in the form of parks; recreation grounds are elsewhere. He said that we needed to assemble a draft questionnaire. Lee Saperstein said that it would need an introduction and offered to write one. Mary Longacre volunteered to do the assembly.

Returning to the issue of open space, Henry Terry re-posed the question on need for questions. Mary Longacre said, “yes,” at least to the point of listing them. Mickey Rowland asked if they should be Town-owned only, which led to a discussion of the difference between Town-owned and publicly-accessible. The group volunteered a number of locations whose status should be determined.

- Coffin House Park (Sunset Hill Lane): Owned by the NHA but used widely by local citizens;
- Coffin Park (Cliff Road);

- Eleanor Ham Pony Field (NHA), Mill St. & New Mill St.
- Goose Pond (Union Street), also known as Consue Spring;
- Lily Pond (North Liberty and Lily Streets);
- Mill Hill (Prospect Street);
- North Mill St. & Candle House Ln (Land Bank);
- Oldest House (see Coffin House Park);
- Pocket Park, Main St. & Fair St.;
- Pocket Park, 4 India St.;
- Pocket Park, Union St. & Orange St.;
- Pocket Park, Main St. & Milk St.;

Bringing this discussion to a close, Henry Terry asked if there were any comments about the existing questions. Mickey Rowland asked if there was a compiled list of questions to which Henry Terry said that there was not but that there would be soon.

At this point, Alison King asked if anyone knew about the status of Zoom meetings within the Open Meeting Law inasmuch as this was the last day of the existing exemption. Mary Longacre replied that the Governor had a proposed extension for Zoom meetings on his desk but when it will be signed is not known. As a post-meeting note, the exemption to allow the validity of remote meetings has been extended to March 31, 2023.

Coming back to the survey, Henry Terry asked about its timing, including how long it should be open for responses. Mary Longacre indicated that the NPEDC had not discussed this and their next meeting was August 2<sup>nd</sup>. That date suggested to the members that there should be a draft survey ready for them to discuss, particularly if the survey is to be distributed while summer residents are still here. Given that agendas are created in advance, our draft needs to be created soon. There were no other points to discuss so Henry Terry suggested that we needed a motion to adjourn. He was accommodated by Mickey Rowland, motion, Alison King, second, and unanimous approval.

Adjournment. 4:22 pm

**The next scheduled meeting is Friday, July 15, 2022, at 4:00 pm. Until advised otherwise, this meeting will be by Zoom.**

For reference: Subcommittee composition and Survey Question Status.

2. Land Use: Liz Almodobar and Mary Anne Easley	02/19/2022
3. Housing: Marsha Fader and Mickey Rowland	12/07/2021
4. Economic Development: Alison King and Mary Longacre	05/20/2021
5. Natural and Cultural Resources: Liz Almodobar and Marsha Fader	12/07/2021
6. Open Space and Recreation Plan: Mary Anne Easley and Henry Terry	
7. Services and Facilities: Regen Horchow and Mickey Rowland	12/07/2021
8. Circulation; Mary Longacre and Lee Saperstein	07/05/2021

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