



Town of Nantucket Capital Program Committee

www.nantucket-ma.gov

Members: Stephen Welch (Chair), Jill Vieth (vice chair), Richard Hussey (Secretary), Jason Bridges, Kristie Ferrantella, Pete Kaizer, and Christy Kickham

MINUTES

Thursday, August 12, 2021

*This meeting was held via remote participation using ZOOM and YouTube,
Pursuant to Governor Baker's March 12, 2020 Order Regarding Open Meeting Law*

Called to order at 10:00 a.m. and announcements made by Mr. Welch

Staff: Brian Turbitt, Director Finance; Richard Sears, Assistant Director Finance
Attending Members: Welch, Vieth, Hussey, Bridges, Ferrantella, Kaizer
Absent Members: Kickham
Late arrival: Bridges, 10:02 am.
Documents used: Copy of draft minutes as listed; CapCom meeting schedule; CapCom FY2022 Update; FY2023 preliminary capital projects

Adoption of Agenda:

Motion **Motion to Adopt the agenda.** (made by: Hussey) (seconded)
Roll-call Vote Carried 6-0//Hussey, Vieth, Kaizer, Ferrantella, Bridges, and Welch-aye

I. PUBLIC COMMENTS

None

II. APPROVE MINUTES

1. December 10, 2020
2. December 17, 2020
3. December 31, 2020
4. January 7, 2021
5. January 21, 2021

Motion **Motion to Approve the minutes as listed.** (made by: Hussey) (seconded)
Roll-call Vote Carried 6-0//Hussey, Vieth, Kaizer, Ferrantella, Bridges, and Welch-aye

III. INTRODUCTION OF NEW MEMBERS & ELECTION OF OFFICERS

1. Introduction of Jill Vieth; appreciations to Peter McEachern's involvement.
2. Chair

Motion **Motion to nominate Stephen Welch for chair.** (made by: Kaizer) (seconded)
Roll-call Vote Carried 5-0//Hussey, Vieth, Ferrantella, Bridges, and Kaizer-aye

3. Vice Chair

Motion **Motion to nominate Jill Vieth for vice chair.** (made by: Hussey) (seconded)
Roll-call Vote Carried 5-0//Hussey, Kaizer, Ferrantella, Bridges, and Welch-aye

4. Secretary

Motion **Motion to Nominate Richard Hussey for secretary.** (made by: Kaizer) (seconded)
Roll-call Vote Carried 5-0//Kaizer, Vieth, Ferrantella, Bridges, and Welch-aye

IV. LIAISON ASSIGNMENTS

Welch – Explained what the Liaison to a department does. Asked members to think about what departments they might want to represent.

V. 2021 ANNUAL TOWN MEETING CAPITAL APPROPRIATIONS UPDATE

Discussion **Sears** – Reviewed the FY2022 Capital project approved at Town Meeting.

Hussey – Asked if there are other projects like the Nobadeer fieldhouse for which a study was done, money set aside, but was never done so the cost ended up being higher than allocated.

Welch – Asked the status of the alt-use building at the Police Station. It’s being studied as to need, and cost is escalating as it sits.

Turbitt – Any project currently approved runs the risk of the bid coming in higher than allocated; that’s the environment we are in. We’ve identified the new Harbor Master Building, which we know the bids are higher than what was allocated.

Welch – A good example of the impact of waiting is the Police alt-use building to house rolling stock.

Turbitt – The School Campus-wide Improvement Plan, which included moving the tennis courts and baseball field, came in almost \$2m more than allocated; it has gone back out to bid with only the tennis courts. The schools are reconsidering what to do about the baseball field.

Vieth – Asked if departments share where they make revenue and is it something CapCom looks at. The tennis courts might create revenue by being rented out.

Welch – In the detailed capital request form, there are fields relative to fees, costs, and personnel. We don’t do anything with that information programmatically; it’s for discussion.

VI. FISCAL YEAR 2023 CAPITAL PROJECTS

Discussion **Sears** – Reviewed new FY2023 request not previously in outyears and explained why they are coming up now. We separated out the Hazard Mitigation related requests as identified in the Hazard Mitigation Plan. Reviewed other projects from Health and Human Services, IT, DPW except vehicles, Schools, Town Administration, Marine, Natural Resources, Police, Airport, Our Island Home, Sewer, and Wannacomet Water Company. Reviewed the preliminary high-level timelines for the approval process.

Hussey – This is the first time we’ve had something as well organized as this.

Welch – He took part in a meeting with the Finance Committee and Select Board and had the opportunity to forecast any concerns our membership might have.

VII. OTHER BUSINESS

1. Schedule of meetings:
 - Welch** – This is largely a replication of last-year’s schedule.
 - Sears** – There is a meeting scheduled for November 11th, which is a national holiday; we’ll have to decide on that.
 - Welch** – That might be a meeting rescheduled for a Tuesday.
 - Motion to Approve the meeting schedule.** (made by: Kaizer) (seconded)
 - Carried 6-0//Kaizer, Hussey, Vieth, Ferrantella, Bridges, and Welch-aye
2. Green Sheet/Committee Reports
 - a. Welch - Explained the concept for Green Sheets. Haven’t used it much.
3. Good of the order/member comments
 - a. Bridges – On August 19, the Select Board will have a Facilities Master Plan meeting about where we want to go with our facilities.
4. Date of the next meeting
 - a. Thursday, August 19, 2021 at 10:00 a.m.

Adjournment:

Motion **Motion to Adjourn a 10:39 am.** (made by: Hussey) (seconded)

Roll-call Vote Carried 6-0//Hussey, Vieth, Kaizer, Ferrantella, Bridges, and Welch-aye

Submitted by:
Terry L. Norton