



Charge → To make recommendations to the Board regarding the management and disposition of the private abutters ways identified in article 74 of the ATM warrant. The charge includes, but is not limited to recommending:

1. Which of the ways should be established as footpaths to connect to the existing Siasconset Bluff Walk.
2. Which ways should be eliminated.
3. Create management objectives for the footpaths including surfaces, litter control, privacy features, restrictions against commercial activity, signs or markings, hours of access and enforcement.

Timeline → Make recommendations to the Roads and Rights of Way Committee on or before November 16, 2010

WORK PLAN

How are we going to proceed to meet our Charge? What information needs to be gathered for informed decision making?

TASK	RESPONSIBILITY	TIMEFRAME
✓ walk path as a group	All	June 1
• collect documents related to the path; post them on Town website; add appropriate ones to the Town R&ROW archive in the Clerk's office	D. Anne	ongoing
✓ develop DRAFT Work Plan with specific responsibilities and timeline; discuss, modify, fill in and adopt	D. Anne/ All	July 13
• inventory EACH property along path, from south to north, with map and parcel number, as well as street address; include three photos for each: photo from Baxter Road; photo of path in front of property; photo from property to the ocean, including stairs, if there are any; indicate if there is a paper road on the property, whether or not it is included in Article #74; indicate how far east each property extends ,i.e., some of them go to the water, others to the Town-owned property along the beach; (separate poster board for each property?)	Rob, Jeri, Harvey and Frank, also Nate Porter, TON GIS Coordinator	September 1
• inventory existing steps to the beach; indicate whether or not they have, one, ConCom permit and, two, if on Town land, Town license; list any conditions of permit and/ or license; also expiration date, if any	ConCom rep to the Subcommittee (TBD)	September 15

TASK	RESPONSIBILITY	TIMEFRAME
<ul style="list-style-type: none"> decide on most effective method to determine property lines (surveying, GIS, other) and present layout of path in relation to actual, on-the-ground conditions, the existence of any encroachments, as well as width of foot path and of lateral paper roads; once method considered most effective for the purposes of the Subcommittee is agreed upon, implement it 	Frank	TBD: Additional information and discussion needed
<ul style="list-style-type: none"> contact Town public-safety officials (police and fire) to ascertain if there are any encroachments on Baxter Road that cause public-safety concerns; schedule for August meeting of Traffic Safety Committee 	D. Anne and Bert	August
<ul style="list-style-type: none"> work with Sconset residents through the Sconset Trust and the Sconset Civic Association to develop a DRAFT Management Plan for the Bluff Walk; meetings scheduled for July 22 and August 12 from 3:00 to 4:00 PM 	Rob, Bob and Joan	End of August ↓
<ul style="list-style-type: none"> seek input from Bluff Walk abutters 		↑
<ul style="list-style-type: none"> consult with appropriate Town officials re Management Plan for the Bluff Walk (police for public safety and enforcement; HDC for signage; other) 		October
<ul style="list-style-type: none"> research any historic management tools used for the Bluff Walk: turnstiles; signs; other 		October
<ul style="list-style-type: none"> develop recommendations to the Town for enforcement of the recommended Management Plan for the Bluff Walk 		October
<ul style="list-style-type: none"> develop recommendations for marking and landscaping of public access ways to path 		
<ul style="list-style-type: none"> ascertain if any property owners along foot path are willing to gift easements for public access to the Town 	Bob	
<ul style="list-style-type: none"> develop recommendations for landscaping and maintenance of Bluff Walk 		October

TASK	RESPONSIBILITY	TIMEFRAME
<ul style="list-style-type: none"> develop estimated budget for any recommended "capital" improvements to the Bluff Walk (signage, turnstiles, etc.), as well as estimated annual maintenance budget 	discuss with ROW Committee; CPC funding available?	
<ul style="list-style-type: none"> consider the possibility of raising private funds from the Sconset community to assist with any expenditures related to the upgrading and maintenance of the Bluff Walk 	Rob, Bob and Joan	
<ul style="list-style-type: none"> consider the use of Town-owned parcel near Wade Cottages for a pocket park, location for bike racks, brochures with history, rules and regulations governing the use of the Bluff Walk, etc., and any other use related to pedestrian use of the foot path; suggestion made by Chairman of ROW; invite him to discuss with the Subcommittee 	D. Anne to schedule	
<ul style="list-style-type: none"> develop objective criteria with which to consider various recommendations 		
<ul style="list-style-type: none"> weigh options against criteria 		
<ul style="list-style-type: none"> develop DRAFT recommendations for review 	ALL	October
<ul style="list-style-type: none"> organize information gathered into a written resource for subsequent negotiations and other uses 		
<ul style="list-style-type: none"> present recommendations to the Roads and Rights of Way Committee, as well as written resource of information gathered 		**November 16**